

# Portbury Parish Council

## MINUTES

**Minutes of the meeting held 4<sup>th</sup> February 2014**  
**Village Hall, High Street, Portbury**

**Present:**

**Councillors:** Cllr Chilcott      Cllr Hale      Cllr Weekes      Cllr Marshall

**Chairman:** Cllr Cooke

**Clerk:** Cllr Meek (Minutes taken by Sara Thompson)

**Others:** Mr M Phipps  
 Mr L Summerfield  
 Mandy Bishop (NSC)  
 PCSO Graham Roberts (left the meeting at 7.40pm)  
 Three members of the public

Meeting commenced at 7.30pm

No	Item	Action																				
PC/02/01	<b>Apologies</b> – Received from Haydn John																					
PC/02/02	<p><b>Minutes</b> of January’s meeting held 7<sup>th</sup> January 2014 signed as a true record of proceedings.</p> <p><b>Minutes</b> of Finance meeting held 14<sup>th</sup> January 2014 signed as a true record of proceedings.</p> <p>Proposed: Cllr Hale                      Seconded: Cllr Meek                      All in favour</p>																					
PC/02/03	<p><b>Finance</b></p> <p><b>(a) Payments for Authorisation</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; width: 10%;"><u>Nett</u></th> <th style="text-align: right; width: 10%;"><u>VAT</u></th> <th style="text-align: right; width: 10%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator February 2014 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Portbury Village Hall – rent Oct Nov &amp; Dec</td> <td style="text-align: right;">63.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">63.00</td> </tr> <tr> <td colspan="4">Additional item for authorisation;</td> </tr> <tr> <td>EDF Contracting – Electricity Supply</td> <td style="text-align: right;">131.61</td> <td style="text-align: right;">6.59</td> <td style="text-align: right;">138.20</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator February 2014 S/O	795.00	0.00	795.00	Portbury Village Hall – rent Oct Nov & Dec	63.00	0.00	63.00	Additional item for authorisation;				EDF Contracting – Electricity Supply	131.61	6.59	138.20	
	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>																			
PBS – Administration/Coordinator February 2014 S/O	795.00	0.00	795.00																			
Portbury Village Hall – rent Oct Nov & Dec	63.00	0.00	63.00																			
Additional item for authorisation;																						
EDF Contracting – Electricity Supply	131.61	6.59	138.20																			

	<p>Proposed: Cllr Chilcott                      Seconded: Cllr Cooke                      All in favour</p> <p><b>Prejudicial/Personal Interest Payments</b></p> <p>Brian Weekes – Maintenance January 2014                      224.00    0.00    224.00</p> <p>Cllr Weekes declared an Interest and abstained from voting.</p> <p>Proposed: Cllr Chilcott                      Seconded: Cllr Meek                      All in favour</p>	
<b>PC/02/04</b>	<p><b>Crime and Disorder</b></p> <p><b>(a)</b> PCSO Roberts advised the Council of several recent crimes including; Theft of heating oil from an outside tank Theft of vehicle parts from a number of prestigious cars stored at a local yard</p> <p><b>(b)</b> The Neighbourhood Watch AGM was being held 24.02.14.</p> <p><b>(c)</b> The vehicle speed display trailer was currently located within the village (30mph area), unfortunately a top speed of 59mph had been observed by a resident. PCSO Roberts would encourage anyone who witnesses these types of speeds to take vehicle details and forward them on to him.</p> <p><b>(d)</b> Avon &amp; Somerset Police will be holding a ‘Day of Action’ (speeding and other traffic offences in the Portishead area) in the near future.</p>	
<b>PC/02/05</b>	<p><b>Parish Plan and Website</b></p> <p>Costs would be sought regarding the printing of the parish plan questionnaire.</p>	<b>PBS</b>
<b>PC/02/06</b>	<p><b>Planning Applications received;</b></p> <p><b>(a)</b> Applications Received</p> <p><b>14/P/0110F</b> – Formation of a soil planting base to enable the reversion of Racecourse Quarry back to woodland. The council fully supports this application and applaud the applicant’s initiative. Mr Summerfield to draft a response for approval.</p> <p><b>14/P/0198/F</b> – 49 Priory Road. Proposed extension to front and rear dormers. (Cllr Cooke declared an Interest). Initial review of the application suggests that although there will be a change to the roof line, impact on the surrounding area will be minimal. The Council also appreciates that the integrity of the existing flat roof could be compromised at any time and that a pitched, tiled roof would have a longer life span.</p>	<b>LS</b>

	<p>The applicant, who had attended the meeting, spoke briefly of the design etc and as to the reasons for his application.</p> <p>The Council note that an immediate neighbour had already submitted an objection to the application but it was felt that there would be few grounds for the application to be refused on. Mr Phipps to draft a reply.</p> <p>Proposal to make a general comment as per above.</p> <p>Proposed: Cllr Hale                      Seconded: Cllr Meek                      All in favour</p> <p><b>14/P/0183/ADV</b> – NSC. Display of internal illuminated advertisement panels on bus shelter X 2 – Martcombe Road. Further to application 13/P/2335/ADV being granted, Mike Phipps had spoken to NSC Planning to understand their decision process with regard to advertising applications. It would appear that due to regulations being relaxed, with no governing guidelines, applications are being granted without the full visual impact being considered, particularly when they form part of ‘group’ advertising.</p> <p>It should also be remembered that Portbury falls within the Green Belt, a consideration which was taken in to account during the M5 Jct 19 improvements. Signage was kept to a minimum and therefore it is felt that these illuminated signs on the approach to the junction were not only out of keeping with the Green Belt philosophy but would also act as a distraction to drivers whose focus should be on the road ahead.</p> <p>Mr Phipps made reference to guidelines prepared by Taunton Dean Borough Council which he felt may be of use to NSC Planning should they wish to formalise their approach to advertising applications.</p> <p>Mr Phipps to draft a reply objecting to the above application.</p> <p>Proposed: Cllr Cooke                      Seconded: Cllr Meek                      All in favour</p> <p><b>(b)</b> National Grid Hinkley C Connection Project – The contents of a press release, issued after the meeting held 10.01.14 between Dr Fox MP, Cllr Ashton NSC and representatives from National Grid, is of little surprise to the Council. NG will not acknowledge that there are many benefits in support of the option B routing corridor, continually promoting option A to a point where their compliance to ‘due process’ is questionable. With this in mind, Mr Phipps suggested that the Council should seek guidance from a planning specialist to review – the cost should be in the region of £200 – 300.</p> <p>In March, NSC will be submitting their Local Impact Assessment Report to the Planning Inspectorate. PPC have been invited to contribute to this document and so Mr Phipps will liaise with Graham Quick NSC.</p> <p>Ensuring that the Planning Inspectorate is fully aware of local feelings at grassroots level is considered key, and so a proactive campaign will be launched nearer to the decision date.</p>	<p><b>MP</b></p> <p><b>MP</b></p>
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------

	<p>On 14.02.14, at the invitation of Cllr Ashton, Cllr Cooke and Mr Phipps will attend a meeting with NSC to discuss the next course of action with regard to promoting the option B routing corridor as the lowest impact, highest benefit choice.</p>	
<b>PC/02/07</b>	<p><b>Maintenance</b></p> <p><b>(a)</b> Ditch clearance (village hall through to playing field) – The ground is still too wet for the digger to be able to clear the ditch safely.</p> <p><b>(b)</b> Pavement – High Street. Patches of tarmac have been eroded through to the hardcore and it was now considered to be a trip hazard. PBS to report to NSC.</p> <p><b>(c)</b> Sheepway – Pavements have become overgrown again with brambles and weeds. PBS to report to NSC.</p>	<p><b>PBS</b></p> <p><b>PBS</b></p>
<b>PC/02/08</b>	<p><b>Council Administration</b></p> <p><b>(a)</b> The Views from the PPC Chair (as distributed at January’s meeting). No changers were considered necessary and the best method for circulation is to be agreed.</p>	
<b>PC/02/09</b>	<p><b>Transport and Traffic</b></p> <p><b>(a)</b> M5 footbridge barriers. Councillors agree that some type of barrier should be retained to prevent illegal use of the bridge by motorcyclists etc but also appreciate that some users may have difficulty in negotiating the existing barriers due to spacing. NSC would be approached to see if they can offer a suitable alternative and to also confirm that they have permission from the Highways Agency to carry out work above the M5.</p> <p><b>(b)</b> Traffic calming – Portbury High Street. NSC has suggested that the installation of chicanes would be in the region of £5000 but as there are numerous methods of speed control available, the Council would need guidance from NSC as to the most appropriate option (design &amp; location) for Portbury. Mandy Bishop to request further information and specifications from NSC Highways &amp; Transport.</p> <p><b>(c)</b> 20mph speed signs would be requested from NSC for siting on residential streets.</p>	<p><b>MB</b></p>
<b>PC/02/10</b>	<p><b>Community Reports</b></p> <p><b>St Mary’s church</b> – A stretch of boundary wall between the church and playing field is in need of urgent repair. K &amp; E Services had quoted a cost of</p>	

	<p>£220.00 and the churchwarden had contacted the Council to see if a donation could be made to cover this cost. It was agreed that the Council would donate this sum (Cllr Weekes declared an Interest and abstained from voting)</p> <p>Proposed: Cllr Meek          Seconded Cllr Cooke          All in favour</p> <p>Cllr Marshall also advised that a church pew now had under seat heating.</p> <p><b>Village Hall</b> – Nothing new to report</p>	
<b>PC/02/11</b>	<b>AOB - none</b>	
<b>PC/02/12</b>	<b>Date and time of next meeting – 4<sup>th</sup> March 2014</b>	

**Meeting finished at 9.30 pm**

**Portbury Parish Council**  
**Adcroft House, 15 Roath Road. Portishead BS20 6AW**  
**Tel: 01275 815012    portbury\_parish\_council@hotmail.co.uk**