

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th March 2014
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Chilcott Cllr Hale Cllr Weekes Cllr Marshall

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mr M Phipps
Mr L Summerfield (arrived at 7.40pm)
Mr H John
Three members of the public

Meeting commenced at 7.30pm

No	Item	Action
PC/03/01	Apologies – Received from Mandy Bishop (NSC), PC Clark (acting sergeant) & PCSO Roberts	
PC/03/02	National Grid Area F Routing Corridor – Update and future strategy. Revised route at Southwick - It was noted with interest that, due to pressure from a small number of residents, NG have offered an alternative routing option for public consultation. This demonstrates the importance of ensuring that Portbury's 'voice of objection' to option A is continually heard leading up to, and throughout, the Planning Inspectorate's decision process. 14.02.14 – Cllr Cooke and Mr Phipps had attended a meeting with Cllr Ashton and Mr Quick NSC. They were reassured by the support offered by NSC and had been invited to contribute to NSC's Local Impact Report. Mr Phipps had previously compiled a twelve point list, with attributed references, for this purpose. Key dates are still to be confirmed but it was thought that NG's application for the DCO would be made mid/late April, the Planning Inspectorate's preliminary enquiry in July, with the final decision being made at the end of 2014.	

	<p>At the enquiry, written representation can be submitted from residents/groups who reside within the parish. Thought would be given as to which could make the most impact with the Planning Inspectorate in respect of why the Option A corridor should be ruled out.</p> <p>Should Option B be approved by the Planning Inspectorate, a resident enquired as to the Council's preference with regard to the pylon route within the corridor. The Council's preference has always been to the West of Tarr Bridge but at this stage the focus has to be securing the option B corridor itself.</p>																																	
<p>PC/03/03</p>	<p>Minutes of February's meeting held 4th February 2014 signed as a true record of proceedings.</p> <p>Proposed: Cllr Marshall Seconded: Cllr Chilcott All in favour</p>																																	
<p>PC/03/04</p>	<p>Finance</p> <p>(a) Payments for Authorisation</p> <table border="1" data-bbox="395 987 1342 1133"> <thead> <tr> <th></th> <th><u>Nett</u></th> <th><u>VAT</u></th> <th><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>Administration/Coordinator March 2014 S/O</td> <td>795.00</td> <td>0.00</td> <td>795.00</td> </tr> <tr> <td>Quay Digital - Printing Parish Plan questionnaire</td> <td>242.00</td> <td>48.40</td> <td>290.40</td> </tr> <tr> <td>Sharon Worthy – Reimbursement (maintenance)</td> <td>37.26</td> <td>0.00</td> <td>37.26</td> </tr> </tbody> </table> <p>Additional items for authorisation;</p> <table border="1" data-bbox="395 1240 1342 1346"> <tbody> <tr> <td>Haydn John - Reimbursement web hosting</td> <td>54.99</td> <td>0.00</td> <td>54.99</td> </tr> <tr> <td>ALCA - Subs 2014/15</td> <td>157.97</td> <td>0.00</td> <td>157.97</td> </tr> <tr> <td>Bristol Wessex - Allotment water</td> <td>17.48</td> <td>0.00</td> <td>17.48</td> </tr> </tbody> </table> <p>Proposed: Cllr Meek Seconded: Cllr Chilcott All in favour</p> <p>Prejudicial/Personal Interest Payments</p> <table border="1" data-bbox="395 1487 1342 1525"> <tbody> <tr> <td>Brian Weekes – Maintenance February 2014</td> <td>211.00</td> <td>0.00</td> <td>211.00</td> </tr> </tbody> </table> <p>Cllr Weekes declared an Interest and abstained from voting.</p> <p>Proposed: Cllr Hale Seconded: Cllr Meek All in favour</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	Administration/Coordinator March 2014 S/O	795.00	0.00	795.00	Quay Digital - Printing Parish Plan questionnaire	242.00	48.40	290.40	Sharon Worthy – Reimbursement (maintenance)	37.26	0.00	37.26	Haydn John - Reimbursement web hosting	54.99	0.00	54.99	ALCA - Subs 2014/15	157.97	0.00	157.97	Bristol Wessex - Allotment water	17.48	0.00	17.48	Brian Weekes – Maintenance February 2014	211.00	0.00	211.00	
	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>																															
Administration/Coordinator March 2014 S/O	795.00	0.00	795.00																															
Quay Digital - Printing Parish Plan questionnaire	242.00	48.40	290.40																															
Sharon Worthy – Reimbursement (maintenance)	37.26	0.00	37.26																															
Haydn John - Reimbursement web hosting	54.99	0.00	54.99																															
ALCA - Subs 2014/15	157.97	0.00	157.97																															
Bristol Wessex - Allotment water	17.48	0.00	17.48																															
Brian Weekes – Maintenance February 2014	211.00	0.00	211.00																															
<p>PC/03/05</p>	<p>Crime and Disorder</p> <p>Although unable to attend the meeting, PC Clark had previously advised that;</p> <p>a. Oakham Farm - Theft of diesel (twice) during February b. Mill Close (02.03.14) – Theft of handbag from property</p>																																	

<p>PC/03/06</p>	<p>Parish Plan and Website</p> <p>(a) The parish plan questionnaire had been printed and was ready for distribution. A note would accompany each leaflet advising the resident of the collection points for completed returns, and also of contact details should they need assistance in completing the form. Volunteers and Councillors would distribute the questionnaires at the earliest opportunity. Allocated as follows;</p> <p>Cllr Hale – Priory Road/Walk and Station Road Mr Hall – Elm Tree Park Cllr Chilcott – Sheepway, Portbury Common, Moorgate & Wharf Lane Cllr Meek – Mill Lane, Forge End, Brittan Place, Portbury Lane & Church Lane Cllr Cooke – Mill Close Mr Phipps – High Street and Hillside Cllr Marshall – Caswell Lane (up to 22) Cllr Weeks – Caswell Lane/Hill</p> <p>Mr Phipps and Mr John kindly offered to collate and analyse the information provided on the returned forms.</p>	
<p>PC/03/07</p>	<p>Planning Applications received;</p> <p>14/P/0272/F - Application type: Full Planning Permission Development: Conversion of a redundant farm building into a 2no. bedroom holiday unit. Location: Farm Building off Church Lane, Portbury. The Council do not object to a development which restores a redundant building; provided that it remains in keeping with the style of the original build, particularly as the plot in question adjoins a Grade 1 listed building (St Mary’s Church). The immediate area would also benefit, as access to the location would need to be improved and maintained in order to make the premises aesthetically pleasing to prospective renters.</p> <p>Mr Phipps would draft a response for approval by Councillors.</p> <p>14/P/0276/NMA - Application type: Non Material amendment Development: Non-material amendment to 12/P/2119/F - (Erection of a two storey extension with basement and conversion of outbuilding into living accommodation) to reduce size of extension. Location: Caswell Cottage 23 Caswell Lane Portbury BS20 7RX</p>	<p>MP</p> <p>Noted</p>
<p>PC/03/08</p>	<p>Maintenance</p> <p>(a) Playing Field – Cllrs Weekes advised that forty fence posts needed to be replaced due to rot. It was agreed that a sum of up to £300 would be made available to purchase replacement posts, fittings and labour. (Cllr Weekes declared an Interest)</p> <p>Proposed: Cllr Meek Seconded: Cllr Cooke All in favour</p>	<p>BW</p>

Meeting finished at 9.30 pm

Portbury Parish Council

Adcroft House, 15 Roath Road. Portishead BS20 6AW

Tel: 01275 815012 portbury_parish_council@hotmail.co.uk