

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th May 2014
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Hale Cllr Marshall Cllr Chilcott (arrived at 7.38pm)

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop (NSC)
 One member of the public
 Haydn John
 PC J Clark (left meeting at 8.45pm)
 Inspector Bartlett (left meeting at 8.45pm)
 Mr Summerfield (arrived at 7.35pm)

Meeting commenced at 7.30pm

No	Item	Action																
PC/05/01	Apologies – Received from Cllr Weekes																	
PC/05/02	PPC AGM – To revisit and ratify the election of Mr Cooke as Chairman to Portbury Parish Council for the forthcoming year. Proposed: Cllr Hale Seconded: Cllr Meek All in favour																	
PC/05/03	Minutes – The Minutes of April’s meeting held 1 st April 2014 signed as a true record of proceedings. Proposed: Cllr Meek Seconded: Cllr Marshall All in favour																	
PC/05/04	Finance (a) Payments for Authorisation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; width: 10%;"><u>Nett</u></th> <th style="text-align: right; width: 10%;"><u>VAT</u></th> <th style="text-align: right; width: 20%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator May 2014 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Portishead Youth Club – donation</td> <td style="text-align: right;">50.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>AON – Local Council Insurance Renewal Premium</td> <td style="text-align: right;">681.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">681.00</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator May 2014 S/O	795.00	0.00	795.00	Portishead Youth Club – donation	50.00	0.00	50.00	AON – Local Council Insurance Renewal Premium	681.00	0.00	681.00	
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<p>PC/05/05</p>	<p>Crime and Disorder (Due to time constraints, this item was heard after PC/05/03)</p> <p>(a) Inspector Bartlett introduced himself to the Council and gave a brief update on Avon & Somerset Constabulary’s centralisation policy. He advised that although seven current administrative districts would be merged in to three, there would be little impact on front line policing.</p> <p>(b) Bicycle Theft Prevention - Inspector Bartlett advised that several events would be held over the coming months, some in association with the British Transport Police. Cyclists can have their bikes chemically etched, details of which will then be registered on a data base. Further information can be</p>																	

	<p>found on the Avon and Somerset Police website.</p> <p>(c) PC Clark advised that one crime had been reported in April; the theft of horse tack from a shed on the Sheepway.</p>	
PC/05/06	<p>Parish Plan and Website</p> <p>(a) Website – nothing new to report</p> <p>(b) Parish Plan – Eighty completed questionnaires had been returned and Haydn John was in the process of collating the information. A further request for completed forms to be returned would be made at Annual Residents’ meeting being held 21.05.14.</p>	
PC/05/07	<p>Planning</p> <p>(a) Applications Received</p> <p>14/P/0751/F - 8 Forge End, Portbury. Erection of a two storey side extension with integral garage and single storey rear extension – No objection</p> <p>14/P/0757/F - Copper Beech Farm, Portbury. Creation of a 61m x 41m Menage/ Turnout. The Council do not object to this application but will request that, if granted, it is specifically conditioned to exclude any commercial use.</p> <p>14/P/0775/F - Honor Cottage, Failand Lane. Single Storey rear extension. No objection.</p> <p>Proposal – No objection to any of the above applications.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Hale All in favour</p> <p>(b) National Grid – pylon routing. Nothing new to report. At the Annual Residents’ meeting being held 21.05.14, Mr Phipps will present a project update.</p>	
PC/05/08	<p>Maintenance</p> <p>(a) Sewers - Priory Road/Market Garden (this item was heard after PC/05/02). A resident requested permission to address the Council. The gentleman had had cause to contact Wessex Water, as drains in Priory Road had become blocked and had over spilt, via a blown manhole cover, in to the market garden. Wessex Water had attended promptly; unblocking and flushing through. They would also be scheduling a CCTV survey of the drainage system to see if any problem areas could be located. It was agreed that the Council would write to Wessex Water thanking them for their assistance and also requesting that the survey be carried out in an expeditious manner.</p> <p>(b) Village Green – Cllr Hale enquired as to when repairs to the village green would commence (infill of large depression). A request would be made to Cllr Weekes for an update, and also volunteers sought to assist him in manually transporting the hard core from roadside to site.</p>	PBS

PC/05/09	<p>Council Administration</p> <p>(a) Protect a Community Asset – After a brief discussion, it was agreed that there were no assets that meet with the criteria.</p>	
PC/05/10	<p>Transport and Traffic</p> <p>(a) Caswell Hill – Traffic Warning Sign of Horses/Pedestrians on the road Clapton-In- Gordano Parish Council would be contacted to see if they would support, or object to, the installation of signs at the top and bottom of the hill (the top falling within their parish).</p>	PBS
PC/05/11	<p>Community Reports</p> <p>(a) St Mary’s School – Nothing new to report</p> <p>(b) St Mary’s Church – Cllr Marshall had advised that:</p> <ol style="list-style-type: none"> 1. She would be acting church verger on occasions. 2. The church and school had been advised of the NSC temporary road closure order to allow for resurfacing work on Church Lane. 3. A folk group would be performing at the church 07.05.14. 4. Graveyard maintenance – volunteers were being sought to assist with the general maintenance of the church grounds. Meantime, Cllr Meek would investigate costs of employing a maintenance contractor. 5. Prior’s Wood – Bluebell Walk. The walk continues to prove ever popular with many people from outside of the immediate area visiting. Mr Phipps, in his capacity as the Portbury Against Pylons coordinator, had taken the opportunity of seeking the opinion of visitors with regard to the considered visual impact of pylons running through the NG Route A corridor. Consequently, eighty plus visitors had signed the ‘Protect our Skyline’ petition. <p>c) Village Hall – The cider and beer festival had been well attended, profits being in the region of £2000.</p> <p>d) Allotments – The Council had been advised that two allotment leases were not being renewed for 2014/15.</p>	
PC/05/12	<p>AOB</p> <p>(a) Footpaths – Mr Summerfield reported that, having walked many of the local footpaths; all appeared to be in good order with gates and stiles being maintained.</p> <p>(b) Mandy Bishop reminded the Council that the next NSC Parish Workshop, being held 14.05.14, should be attended by a representative if possible as Core Strategy items were to be discussed. Cllr Cooke would contact Mr Phipps to see if he could attend on the Council’s behalf.</p> <p>(c) Cllr Meek advised that having investigated the feasibility of installing a CCTV to monitor the High Street, costs and licensing deem it impracticable.</p>	PC

PC/05/13	Date and time of next meeting – 3rd June 2014	
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Meeting finished at 9.30 pm

Portbury Parish Council

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