

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th June 2014
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Marshall Cllr Chilcott

Chairman: Cllr Cooke

Clerk: Minutes taken by Sara Thompson

Others: Mandy Bishop (NSC)
Mr Phipps
Mr Summerfield (arrived at 7.35pm)
Mr Hill – Portishead Lions Club (left at 7.55pm)

Meeting commenced at 7.30pm

No	Item	Action
PC/06/01	Apologies – Received from Cllr Hale, Cllr Meek and Mr John	
PC/06/02	Defibrillator – Portishead Lions Club Mr Hill of the Portishead Lions Club gave a short presentation to highlight the club's chosen project for 2014 – 'Heartsafe'. Their aim being to raise £30,000 so that defibrillators could be purchased and installed throughout the Portishead area including Portbury, Weston-In-Gordano and Pill. Each unit costs approx £2200 and would be purchased using a 'matched funding' scheme e.g the Lions providing 50% of the finance, and the receiving council providing the balance. Future maintenance costs would be met by the Lions Club and the local council would be responsible for the electricity supply required to charge and light the unit – approx £50 pa. Mr Hill stressed that the defibrillators were easy to use and could not harm the patient. If a suspected cardiac arrest victim was attached to, and being monitored by, a defibrillator prior to paramedics arriving on scene, their increased survival rate was 200%. Any member of the public using a defibrillator, in the capacity of a first aider, would also be covered by a NHS insurance policy for liability purposes.	

	<p>Promotional material was in the process of being distributed to raise awareness and donations. Those willing to raise money for this project could also take part in a sponsored cycle ride from Portishead to Land's End on the 11th – 13th September 2014.</p> <p>Cllr Cooke thanked Mr Hill for attending and assured him that the request for funding would be placed July's agenda for consideration by the Council.</p>													
PC/06/03	<p>Minutes – The Minutes of May's meeting held 6th May 2014 signed as a true record of proceedings.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Chilcott All in favour</p>													
PC/06/04	<p>Finance</p> <p>(a) Payments for Authorisation</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: right;"><u>Nett</u></th> <th style="text-align: right;"><u>VAT</u></th> <th style="text-align: right;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator June 2014 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> </tbody> </table> <p>Proposed: Cllr Cooke Seconded: Cllr Chilcott All in favour</p> <p>Prejudicial/Personal Interest Payments</p> <p>Cllr Weeks declared an Interest and abstained from voting</p> <table border="0"> <tbody> <tr> <td>Brian Weekes – Maintenance May 2014</td> <td style="text-align: right;">144.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">144.00</td> </tr> </tbody> </table> <p>Proposed: Cllr Marshall Seconded: Cllr Cooke All in favour</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator June 2014 S/O	795.00	0.00	795.00	Brian Weekes – Maintenance May 2014	144.00	0.00	144.00	
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PC/06/05	<p>Crime and Disorder</p> <p>Nothing new to report</p>													
PC/06/06	<p>Parish Plan and Website</p> <p>(a) Website – nothing new to report</p> <p>(b) Parish Plan – Information provided on returned questionnaires was in the process of being collated prior to analysis.</p>													

<p>PC/06/07</p>	<p>Planning</p> <p>(a) Applications Received 14/P/0994/F – 19 Mill Lane. First floor rear extension. As the application appears to be non-contentious and therefore no comment would be made.</p> <p>(b) National Grid – Planning Application Announcement On the 28th May, National Grid released a press statement advising that they had submitted their Hinkley Point C Connection application to the Planning Inspectorate. The application would be scrutinized to ensure that standards had been met and, if accepted, would be passed on for examination (within 28 days).</p> <p>Should the application be accepted for examination, the documents would be published on the Planning Inspectorate’s website, whereupon interested parties could register to take part in the examination process and would be invited to take part in a preliminary meeting which would mark the start of the six month examination period. After this period, the examining inspectors would make a recommendation to the Secretary of State for Energy and Climate Change who would ultimately make the decision as to whether the connection could be built. This decision is expected to be made in late 2015.</p> <p>In light of the above, Mr Phipps advised that;</p> <ol style="list-style-type: none"> 1. Section F connection route – Portishead. Option A (NG’s preferred route) and Option B (the preferred route of Portbury residents) had both been included in the application. Mr Phipps would seek advice as to whether it was considered that NG’s PEIR (Preliminary Environmental Impact Report) met with the Planning Inspectorate’s standards, as NG had not offered an objective analysis of the data presented regarding Options A and B and thereby denying the opportunity to comment. 2. Now that a timeline had been established, various groups and individuals would be invited to represent Portbury at the Planning Inspectorate’s preliminary meeting. 3. Residents would be encouraged to make use of the media and social networking sites to promote Portbury’s fight against option A. 	
<p>PC/06/08</p>	<p>Maintenance</p> <p>(a) Highways and Drainage – Mandy Bishop NSC advised that additional funding had been made available to allow for resurfacing work on High Street/Station Road. Cllr Cooke would pursue this, and outstanding drainage matters, with NSC.</p> <p>(b) Village Green – Comment was made regarding the poor state of the grass and that weed control was required. This would be addressed after the sunken ground on the green had been infilled.</p>	<p>PC</p>

<p>PC/06/09</p>	<p>Council Administration (a) The recently held Annual Residents' Meeting had been well attended.</p>	
<p>PC/06/10</p>	<p>Transport & Traffic (a) St George's Flower Bank – Signage. Permission had been sought by the organiser of the Flower Bank to erect a sign on the area between the A369 bus stop and lay-by footpath (south side). The Council do not object to the sign itself but the proposed location is a matter for concern and would request that it is located to the east of the bus stop.</p> <p>(b) Restricted parking request between Station Road/Footbridge. A resident who had damaged their car whilst exiting their driveway, due to parked vehicles making the manoeuvre awkward, had enquired if parking could be restricted (double yellow lines). Although this is most unfortunate, the Council are unable to offer its support as it is not considered to be feasible.</p> <p>(c) Caswell Lane lay-by/Caswell Hill traffic signage. The Council do not encourage excessive road signage but it was thought that warning signs at these two locations would benefit road users. Caswell Lane Lay by – 'Passing only' and Caswell Hill – 'Beware of accompanied horses'. A request would be made to NSC.</p> <p>(d) HGV Operator Licence application – Units 1 & 2 Elm Tree Business Park. This application has been drawn to the attention of NSC who unfortunately are not in a position to offer assistance, but have noted the Council's concerns regarding heavy vehicle movements and access along the Sheepway and will investigate the feasibility of imposing weight restrictions. The Council's concerns have also been raised directly with the Traffic Commissioners who are the granting authority.</p> <p>(e) Sheepway – bus frequency. At the recently held Residents' Annual Meeting, a member of the public commented on the number of buses now using the Sheepway; one every fifteen minutes. Whilst it is unfortunate if drivers are hindered by buses using this road, the Council feel that such a regular bus service can only be of benefit to the community and would encourage more people to use public transport. Cllr Cooke will draft a reply to the resident indicating same.</p>	<p>PBS</p> <p>PBS</p> <p>PC</p>
<p>PC/06/11</p>	<p>Community Reports (a) St Mary's School – Nothing new to report</p> <p>(b) St Mary's Church – Cllr Marshall had advised that:</p> <ol style="list-style-type: none"> 1. She had now been appointed to the position of Assistant Verger. 2. New lighting had been installed. 3. There had been a leak in the church roof but this had since been repaired. 	

	<p>Cllr Marshall also advised that the free summer plants offered by NSC had been collected and that she was in the process of potting them up, the poppy seeds purchased to commemorate the centenary of the start of WW1 had also been sown. Cllr Cooke expressed his thanks for her hard work.</p> <p>(c) Village Hall – Cllr Chilcott advised that Mrs Ireland would be stepping down as Chair from the social club committee and that the vacancy would be advertised.</p> <p>(d) Allotments – All allotments had now been leased pending confirmation from one prospective tenant.</p>	
PC/06/12	<p>AOB</p> <p>(a) Correspondence had been received from the organizer of DMX, the club which hosts motorcycle track days on Caswell Hill, in reply to numerous complaints of excessive noise. Mr Phipps offered to draft an acknowledgement and also request details of forthcoming event days.</p> <p>(b) Mr Summerfield brought the Council's attention to the poor state of the pavement on the High Street. This matter was raised with NSC in February and they had advised that it would be monitored. Cllr Cooke to follow-up.</p>	<p>MP</p> <p>PC</p>
PC/06/13	Date and time of next meeting – 1st July 2014	

Meeting finished at 9.15 pm

Portbury Parish Council

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