

Portbury Parish Council

MINUTES

Minutes of the meeting held 7th October 2014
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Hale Cllr Chilcott Cllr Marshall

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mr John
 Mr Summerfield
 Mandy Bishop NSC

Meeting commenced at 7.30pm

No	Item	Action																								
PC/10/01	Apologies – Received from PC Clark																									
PC/10/02	<p>Minutes – The Minutes of September’s meeting held 2nd September 2014 signed as a true record of proceedings.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Hale All in favour</p>																									
PC/10/03	<p>Finance</p> <p>(a) Payments for Authorisation</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right; width: 10%;">Nett</th> <th style="text-align: right; width: 10%;">VAT</th> <th style="text-align: right; width: 10%;">Gross</th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator September 2014 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>SSE Contracting – Lighting Maintenance 2nd quarter</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">8.78</td> <td style="text-align: right;">52.66</td> </tr> </tbody> </table> <p><u>Additional items for authorisation</u></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 70%;">Portbury Village Hall rent July, Aug Sept 14</td> <td style="text-align: right; width: 10%;">54.00</td> <td style="text-align: right; width: 10%;">0.00</td> <td style="text-align: right; width: 10%;">54.00</td> </tr> <tr> <td>S Worthy – Reimbursement for sprayer/preservatives</td> <td style="text-align: right;">102.04</td> <td style="text-align: right;">20.41</td> <td style="text-align: right;">122.45</td> </tr> </tbody> </table> <p>Proposed: Cllr Meek Seconded: Cllr Cooke All in favour</p> <p><u>Prejudicial/Personal Interest Payments</u></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 70%;">Brian Weekes – Maintenance September 14</td> <td style="text-align: right; width: 10%;">256.00</td> <td style="text-align: right; width: 10%;">0.00</td> <td style="text-align: right; width: 10%;">256.00</td> </tr> </tbody> </table> <p>Cllr Weekes declared an Interest and abstained from voting</p>		Nett	VAT	Gross	PBS – Administration/Coordinator September 2014 S/O	795.00	0.00	795.00	SSE Contracting – Lighting Maintenance 2 nd quarter	43.88	8.78	52.66	Portbury Village Hall rent July, Aug Sept 14	54.00	0.00	54.00	S Worthy – Reimbursement for sprayer/preservatives	102.04	20.41	122.45	Brian Weekes – Maintenance September 14	256.00	0.00	256.00	
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	Proposed: Cllr Meek	Seconded: Cllr Chilcott	All in favour	
PC/10/04	Crime and Disorder Although unable to attend the meeting, PC Clark had advised the Council that there had been a burglary on the Sheepway; a mobile phone and air rifle being taken from a property. A bike had also been stolen from a location close by.			
PC/10/05	Parish Plan and Website (a) Website – Nothing new to report (b) Parish Plan – Mr John, with the help of Mr Chilcott, would continue to collate the questionnaire information but would also be seeking additional assistance.			
PC/10/06	Planning (a) Applications Received 14/P/1886 PDA – Agricultural Building Land off Portbury Hundred. No comment required as NSC had advised the Council that the PDA had been refused.			
PC/10/07	Maintenance (a) Priory Walk/Priory Road. Several street lights appear not to be working correctly. This has been drawn to NSC's attention – Mandy Bishop will follow up. (b) The infill of the hole on the village green would start week commencing 13.10.14.			MB BW
PC/10/08	Council Administration Nothing new to report			
PC/10/09	Transport & Traffic (a) Cllr Cooke to invite representatives from NSC and Avon & Somerset Police to a traffic safety meeting being hosted by PPC.			PC

<p>PC/10/10</p>	<p>Community Reports</p> <p>(a) St Mary's School</p> <p>1. Pupils had recently attended the Harvest Festival Concert held in the church.</p> <p>(b) St Mary's Church</p> <p>1. A well supported Jazz Festival had made the event a great success.</p> <p>2. The Parish Vicar, Ruth Legg, had been selected to officiate over a recently held communion at Wells Cathedral.</p> <p>3. Structural investigations of the Chancel would commence mid October. Scaffolding would be erected and there would be no disruption to church services.</p> <p>(c) Village Hall</p> <p>1. The Social Club Committee are currently seeking volunteers to fill the forthcoming vacant positions of Chair and Treasurer.</p> <p>2. The AGM was being held 07.11.14.</p> <p>(d) Allotments – Nothing new to report</p>	
<p>PC/10/11</p>	<p>AOB</p> <p>(a) A resident had enquired as to the possibility of having a permanent electrical supply to the village green so that the war memorial could be lit up. PBS would contact Western Power regarding feasibility.</p> <p>(b) Cllr Chilcott advised the meeting that he would be resigning from the position of Parish Councillor with immediate effect. Cllr Cooke thanked him for his time spent on the Council. PBS would advise NSC Electoral Services.</p>	<p>PBS</p> <p>PBS</p>
<p>PC/10/12</p>	<p>Date and time of next meeting – 4th November 2014 commencing at 7.30pm</p>	

Meeting finished at 8.20 pm
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