

# Portbury Parish Council

## MINUTES

**Minutes of the meeting held 4<sup>th</sup> November 2014**  
**Village Hall, High Street, Portbury**

**Present:**

**Councillors:** Cllr Weekes Cllr Hale Cllr Marshall

**Chairman:** Cllr Cooke

**Clerk:** Minutes taken by Sara Thompson

**Others:** Two members of the public  
 Mr Summerfield (arrived at 7.40pm)  
 Mandy Bishop NSC  
 Mr Phipps

Meeting commenced at 7.30pm

No	Item	Action												
PC/11/01	<b>Apologies</b> – Received from PC Clark													
PC/11/02	<b>Minutes</b> – The Minutes of October’s meeting held 7 <sup>th</sup> October 2014 signed as a true record of proceedings.  Proposed: Cllr Hale                      Seconded: Cllr Weekes                      All in favour													
PC/11/03	<b>Finance</b> <b>(a) Payments for Authorisation</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; width: 10%;"><u>Nett</u></th> <th style="text-align: right; width: 10%;"><u>VAT</u></th> <th style="text-align: right; width: 20%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator October 2014 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>CPRE annual membership</td> <td style="text-align: right;">36.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">36.00</td> </tr> </tbody> </table> Proposed: Cllr Cooke                      Seconded: Cllr Marshall                      All in favour  <b>Prejudicial/Personal Interest Payments</b> Brian Weekes – Maintenance October 14                      165.00                      0.00                      165.00 K & E Maintenance – Village Green                      440.00                      0.00                      440.00  Cllr Weekes declared an Interest and abstained from voting  Proposed: Cllr Cooke                      Seconded: Cllr Marshall                      All in favour		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator October 2014 S/O	795.00	0.00	795.00	CPRE annual membership	36.00	0.00	36.00	
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	<p><b>(b) Approval of Funding</b>  2 x Village Christmas Trees  Renewal of Christmas Trees light – Pre meeting approval ratification of expenditure</p> <p>Proposed: Cllr Marshall      Seconded: Cllr Hale      All in favour</p>	
<b>PC/11/04</b>	<p><b>Crime and Disorder</b>  <b>(a)</b> Although unable to attend the meeting, PC Clark had advised the Council that there had been a property break-in on Priory Walk. Due to alarms being activated, nothing was stolen but residents are reminded to be vigilant.</p> <p><b>(b)</b> A resident advised the meeting that a set of alloy wheels are recently been stolen from a vehicle parked at the end of Station Road.</p>	
<b>PC/11/05</b>	<p><b>Parish Plan and Website</b>  <b>(a)</b> Website – Nothing new to report</p> <p><b>(b)</b> Parish Plan – Nothing new to report</p>	
<b>PC/11/06</b>	<p><b>Planning</b>  <b>(a) Applications Received</b> – None</p> <p><b>(b) National Grid – Pylon Update.</b> Mr Phipps advised that the consultation period was now closed, although it had been extended to certain individuals who had been omitted from the original consultation.</p> <p>Portbury’s representations had all been accepted and were available to view on the Planning Inspectorate’s website, as was a summary of the key points of a Section 51 advice meeting held between the Planning Inspectorate and NG (22.09.14).</p> <p>Notification of the preliminary hearing dates was imminent and it was anticipated that Mr Phipps would represent Portbury Parish at this meeting.</p>	
<b>PC/11/07</b>	<p><b>Maintenance</b>  <b>(a)</b> Village Green – Now that the depression in the ground had been filled, Mr Phipps suggested that an increased level of grass maintenance should be considered. MP to investigate cost of weed killer etc.</p> <p><b>(b)</b> Mill Lane – HiLine had recently attended to the overhanging branches surrounding the power lines but had left an unacceptable amount to debris on the road. PBS to report issue to Western Power/HiLine.</p> <p><b>(c)</b> Fly tipping continues to be an issue within the parish. If any incidents are witnessed, residents are requested to report the details to the council office.</p>	<p><b>MP</b></p> <p><b>PBS</b></p>

PC/11/08	<p><b>Council Administration</b> Nothing new to report</p>	
PC/11/09	<p><b>Transport &amp; Traffic</b></p> <p><b>(a)</b> NSC Notification of Road Closure for resurfacing work. Work on the High Street, Mill and Portbury Lanes is due to commence on 08.12.14, and would be section staggered over a two week period. As this was a fixed budget project (flat rate cost per day), it was deemed prudent not to request work time restrictions, so allowing the village to benefit from as much improvement work as possible during that time.</p> <p>Drain and footpath maintenance would also be included in the Schedule of Works.</p> <p><b>(b) Gordano Rugby Club Floodlights</b> – Light overspill on to Caswell Lane continues to be a problem for night time drivers and is considered to be ‘blinding’. PBS will contact the Rugby Club to seek confirmation that the angle/height of the lights are within the permitted parameters as detailed in the original planning application.</p>	PBS
PC/11/10	<p><b>Community Reports</b></p> <p><b>(a) St Mary’s School</b> – Nothing new to report</p> <p><b>(b) St Mary’s Church</b> – Due to the commencement of repairs, scaffolding had recently been erected. An additional alarm system and measures to prevent unauthorised access had been put in place.</p> <p>Funding for repairs to the boundary walls had also been received.</p> <p><b>(c) Village Hall</b> – Nothing new to report</p> <p><b>(d) Allotments</b> – Nothing new to report</p> <p><b>(e) Armistice Day</b> – It was agreed that the name, rank and regiment of service personnel who had lost their lives during WW1 &amp; 2 would be read out at the Armistice Day service.</p>	
PC/11/11	<p><b>AOB</b> None</p>	
PC/11/12	<p><b>Date and time of next meeting – 2<sup>nd</sup> December 2014 commencing at 7.30pm</b></p>	

**Meeting finished at 9.15 pm**

**Portbury Parish Council**

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