

# Portbury Parish Council

## MINUTES

**Minutes of the meeting held 2nd December 2014**  
**Village Hall, High Street, Portbury**

**Present:**

**Councillors:** Cllr Weekes Cllr Hale Cllr Marshall

**Chairman:** Cllr Cooke

**Clerk:** Cllr Meek (Minutes taken by Sara Thompson)

**Others:** Mr Summerfield  
Mandy Bishop NSC  
Mr Phipps

Meeting commenced at 7.30pm

No	Item	Action																								
PC/12/01	<b>Apologies</b> – Received from PC Clark																									
PC/12/02	<p><b>Minutes</b> – The Minutes of November’s meeting held 4<sup>th</sup> November 2014 signed as a true record of proceedings.</p> <p>Proposed: Cllr Hale                      Seconded: Cllr Weekes                      All in favour</p>																									
PC/12/03	<p><b>Finance</b></p> <p><b>(a) Payments for Authorisation</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; width: 10%;"><u>Nett</u></th> <th style="text-align: right; width: 10%;"><u>VAT</u></th> <th style="text-align: right; width: 20%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Admin/Coordinator November 2014 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Mr Cooke – Reimbursement Christmas tree lights</td> <td style="text-align: right;">77.30</td> <td style="text-align: right;">15.46</td> <td style="text-align: right;">92.76</td> </tr> <tr> <td>Mr J Hardwick – Christmas trees x 2</td> <td style="text-align: right;">100.00</td> <td style="text-align: right;">20.00</td> <td style="text-align: right;">120.00</td> </tr> <tr> <td>EDF Energy – Electricity supply Aug to Oct 14</td> <td style="text-align: right;">117.92</td> <td style="text-align: right;">10.38</td> <td style="text-align: right;">128.30</td> </tr> </tbody> </table> <p>Proposed: Cllr Hale                      Seconded: Cllr Meek                      All in favour</p> <p><b>Prejudicial/Personal Interest Payments</b></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 60%;">Brian Weekes – Maintenance November 14</td> <td style="text-align: right; width: 10%;">158.00</td> <td style="text-align: right; width: 10%;">0.00</td> <td style="text-align: right; width: 20%;">158.00</td> </tr> </tbody> </table> <p>Cllr Weekes declared an Interest and abstained from voting</p> <p>Proposed: Cllr Meek                      Seconded: Cllr Hale                      All in favour</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Admin/Coordinator November 2014 S/O	795.00	0.00	795.00	Mr Cooke – Reimbursement Christmas tree lights	77.30	15.46	92.76	Mr J Hardwick – Christmas trees x 2	100.00	20.00	120.00	EDF Energy – Electricity supply Aug to Oct 14	117.92	10.38	128.30	Brian Weekes – Maintenance November 14	158.00	0.00	158.00	
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	<p><b>(b) Maintenance</b> - It had been noted that several areas within the parish would benefit from future maintenance. As the Council is reaching it's fourth financial quarter (2014/15), and that there are ample reserves, it was agreed that a list of would be drawn up for discussion at PPC's January meeting.</p>	
PC/12/04	<p><b>Crime and Disorder</b></p> <p><b>(a)</b> Although unable to attend the meeting, PC Clark had advised the Council that during November a cement mixer had been stolen from a property on Station Road, and gardening equipment taken from a garage on Priory Road.</p>	
PC/12/05	<p><b>Parish Plan and Website</b></p> <p><b>(a)</b> Website – Nothing new to report</p> <p><b>(b)</b> Parish Plan – Nothing new to report</p>	
PC/12/06	<p><b>Planning</b></p> <p><b>(a) Applications Received</b></p> <p>14/P/2325/F – Keepers Cottage. Erection of two storey side extension. It was agreed that the Council would support this application but would seek clarification regarding the property's listed building status</p> <p>Proposed: Cllr Cooke                      Seconded: Cllr Meek                      All in favour</p> <p>14/P/2280/CPU – Caswell Park. Prior approval for the change of use from offices to single residential dwelling class C3. After discussion, it was agreed that the 'change of use' request was not contentious and that the application would be supported.</p> <p>Proposed: Cllr Meek                      Seconded: Cllr Hale                      All in favour</p> <p>14/P/2466/F – Land off Portbury Hundred. Erection of building for forestry and agriculture. There are several areas of concern relating to this application; road safety and development within the Green Belt being paramount. It was unanimously agreed that a robust objection would be submitted to NSC.</p> <p><b>(b) National Grid – Pylon Update.</b> The Planning Inspectorate had given Notice that the preliminary meeting was to be held on the 19<sup>th</sup> January 2015, whereupon the examination procedure of the application would be discussed.</p> <p>An issue specific hearing was due to be held on 19.05.15, with the Portbury/Portishead Optional Connection Alignments being the topic for discussion. It was hoped that this hearing would be held in Portbury Village Hall, and that members of the Examining Panel would accept an invitation to visit site so that they would be able to fully appreciate the reasons as to why</p>	

	the benefits of the option B corridor outweighs any that option A may have to offer.	
<b>PC/12/07</b>	<p><b>Maintenance</b></p> <p><b>(a)</b> Village Green – A cut of the Village Green would be made before Christmas so that the decorating of the tree would not be hampered.</p> <p><b>(b)</b> Dog bin - Mandy Bishop advised that she would request that the damaged bin off the Sheepway be replaced.</p>	<p><b>BW</b></p> <p><b>MB</b></p>
<b>PC/12/08</b>	<p><b>Council Administration</b></p> <p>Nothing new to report</p>	
<b>PC/12/09</b>	<p><b>Transport &amp; Traffic</b></p> <p><b>(a)</b> Resurfacing work High Street/Mill and Portbury Lanes. During the works, NSC plan to issue a daily report advising which, and when, sections of road would be closed - this would be posted on the Council's Facebook page for the benefit of residents.</p>	<b>PBS</b>
<b>PC/12/10</b>	<p><b>Community Reports</b></p> <p><b>(a) St Mary's School</b> – The Christmas Fare was being held 05.12.14.</p> <p><b>(b) St Mary's Church</b> – A group of volunteers had recently assisted with the tidying of the churchyard and wall. Their help was much appreciated as was their offer to return in the Spring.</p> <p>A resident had kindly offered to pay for the renovation of the single bell in the chancel.</p> <p>A Brass Concert was being held on 18.12.14 and the Carol Service on 21.12.14.</p> <p><b>(c) Village Hall</b> – Portbury Social Club. Although the position of Chair was being filled on a temporary basis, it was hoped that a volunteer would step forward to take this role on.</p> <p><b>(d) Allotments</b> – Nothing new to report</p> <p><b>(e) National Grid</b> – As the decision process was now in motion, the subject would be placed on future agendas as Item 7.</p>	
<b>PC/12/11</b>	<p><b>AOB</b></p> <p><b>(a)</b> Creation of a Greater Bristol and Metro Mayor. This subject would be placed on January's agenda for discussion.</p>	

PC/12/12	Date and time of next meeting – 6 <sup>th</sup> January 2015 commencing at 7.30pm	
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**Meeting finished at 8.45 pm**

**Portbury Parish Council**

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