

Portbury Parish Council

MINUTES

Minutes of the meeting held 3rd February 2015
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Hale Cllr Marshall

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mr Summerfield
 Mr Phipps
 One member of the public

Meeting commenced at 7.30pm

No	Item	Action												
PC/02/01	Apologies – Received from PC Clark and Mandy Bishop NSC													
PC/02/02	<p>Minutes – The Minutes of January’s meeting held 6th January 2015 signed as a true record of proceedings.</p> <p>Proposed: Cllr Hale Seconded: Cllr Weekes All in favour</p> <p>Minutes - The Minutes of the Finance meeting held 20th January 2015 signed as a true record of proceedings.</p> <p>Proposed: Cllr Meek Seconded: Cllr Hale All in favour</p>													
PC/02/03	<p>Finance</p> <p>(a) Payments authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">PBS – Administration/Coordinator January 2015 S/O</td> <td style="width: 10%; text-align: right;">795.00</td> <td style="width: 10%; text-align: right;">0.00</td> <td style="width: 20%; text-align: right;">795.00</td> </tr> <tr> <td>David James – Field lease increase balance Jan – Mar 15</td> <td style="text-align: right;">25.50</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">25.50</td> </tr> </table> <p>Additional item;</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">NSC – Supply and installation of 2 x road signs</td> <td style="width: 10%; text-align: right;">366.66</td> <td style="width: 10%; text-align: right;">33.34</td> <td style="width: 20%; text-align: right;">400.00</td> </tr> </table> <p>Proposed: Cllr Cooke Seconded: Cllr Hale All in favour</p>	PBS – Administration/Coordinator January 2015 S/O	795.00	0.00	795.00	David James – Field lease increase balance Jan – Mar 15	25.50	0.00	25.50	NSC – Supply and installation of 2 x road signs	366.66	33.34	400.00	
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	<p>Prejudicial/Personal Interest Payments – Cllr Weekes declared an Interest and abstained from voting</p> <p>Brian Weekes – Maintenance January 15 250.00 0.00 250.00</p> <p>Proposed: Cllr Meek Seconded: Cllr Marshall All in favour</p> <p>(b) Defibrillator funding</p> <p>The Bristol Port Company had kindly offered £500 towards the cost of defibrillator for the parish, the Council also agreed to ring fence £1000 from parish funds. Cllr Cooke would approach the manager of the Priory Inn to see if they would be willing to allow the defibrillator to be permanently situated on an external wall.</p> <p>Proposal to ring fence £1000 from parish reserves.</p> <p>Proposed: Cllr Cooke Seconded Cllr Meek All in favour</p>	
PC/02/04	<p>Crime and Disorder</p> <p>(a) PC Clarke had advised the Council that there had been no reported crimes during January, however a resident had forwarded photographic evidence on to the police showing a motorcycle being illegally driven over the motorway footbridge; it later transpired that the motorcycle had in fact been stolen prior to this incident.</p>	
PC/02/05	<p>Parish Plan and Website</p> <p>(a) Website – Nothing new to report</p> <p>(b) Parish Plan – Mr Phipps updated the Council with regard to the development of the parish plan. As the draft plan was nearing completion, and data analysed, fundamental questions were being raised that residents may wish to consider in the future; such as the infrastructure to support an aging population.</p>	

<p>PC/02/06</p>	<p>Planning</p> <p>(a) Applications Received</p> <p>15/P/0079/F – Brook Barn, Caswell Lane. Alterations including the addition of a first floor level and extensions to holiday accommodation. Whilst the Council remains generally supportive of older building conversions, it does not agree that there is a sustainable market for holiday accommodation within the area and will comment accordingly.</p> <p>15/P/0018/F - Birch Cottage, Sheepway. Erection of a single storey garage extension to side elevation. Although the garage is large it does not appear to be contentious therefore it was agreed that no objection would be raised, however a request for a restriction to garage use only would be made.</p> <p>15/P/0036/F – Barn and land at Failand Hill Farm. Change of use of barn to mixed agriculture and personal equestrian – no objections raised.</p> <p>(b) National Grid Hinkley to Seabanks Connection</p> <p>Representatives from Portbury had attended the Planning Inspectorate’s preliminary meeting held on 19.01.15. The meeting had been useful and it was clear that the Chairperson was keen to understand the reasoning behind the objections being raised by residents to the option A routing corridor. The PI committee advised that they would be visiting Elm Tree Park, Portbury Docks and asking further questions of the Portbury Representatives.</p> <p>At this stage it was considered prudent to engage the services of CJS Planning Consultants to ensure that all representations met the criteria of being evidence based.</p>	<p>MP</p> <p>MP</p> <p>MP</p>
<p>PC/02/07</p>	<p>Maintenance</p> <p>(a) Unsecured recycling material, left out for NSC collection, was being blown around village roads and gardens on windy days. To prevent this from occurring in the future, it was agreed that the costs of nets for recycling boxes would be investigated. It was suggested that a product sample should be taken to the next community café to gauge the interest and so ascertain the feasibility of placing a bulk order with a supplier.</p> <p>(b) At this year’s ARM, residents would be asked to give consideration to the idea of a ‘Pride in Portbury’ campaign. There are several areas within the parish that would benefit from an investment of time and money such as the village green and Church Lane. The Council would be pleased to finance such maintenance projects, subject to costs, and it would be greatly appreciated if volunteers from the community would offer to work with the Council to improve and tidy their parish</p>	<p>PC</p>
<p>PC/02/08</p>	<p>Council Administration</p> <p>(a) Land adjacent to the village hall. The Council had made tentative enquiries with a view to leasing the land adjacent to the village hall car park.</p>	

	The land agents, David James & Partners, had responded in a positive manner but have requested further details regarding the proposed use and maintenance detaild etc.	PC
PC/02/09	Transport & Traffic (a) As parking in Church Lane continues to be an issue, the Council will contact St Mary's school to ascertain their views on the matter.	
PC/02/10	Community Reports (a) St Mary's School – Nothing new to report (b) St Mary's Church – For anyone interested in the progress of repairs to the church, a 'drop in' session is to be held on Fridays at 1.00pm for the next six weeks; a church group representative will be available to answer questions. Tiles removed from the roof during repairs are also available for purchase. (c) Village Hall – Portbury Social Club. Although still to be confirmed, a volunteer has come forward to take over the position of Chair. A temporary treasurer has also been found (d) Allotments – Nothing new to report	
PC/02/11	AOB - None	
PC/02/12	Date and time of next meeting – 3rd 2015 commencing at 7.30pm	

Meeting finished at 9.20 pm

Portbury Parish Council

Adcroft House, 15 Roath Road. Portishead BS20 6AW

Tel: 01275 815012 portbury_parish_council@hotmail.co.uk