

Portbury Parish Council

MINUTES

Minutes of the meeting held 3rd March 2015
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Hale Cllr Marshall

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mr Summerfield (arrived at 7.40pm)
 Mr Phipps
 Two members of the public
 Mandy Bishop NSC

Meeting commenced at 7.30pm

No	Item	Action																				
PC/03/01	Apologies – Received from PC Clark																					
PC/03/02	<p>Minutes – The Minutes of February’s meeting held 3rd February 2015 signed as a true record of proceedings.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Weekes All in favour</p>																					
PC/03/03	<p>Finance</p> <p>(a) Payments authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>PBS – Administration/Coordinator February 2015 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>EDF – Electricity Nov – Jan 15</td> <td style="text-align: right;">87.90</td> <td style="text-align: right;">4.38</td> <td style="text-align: right;">92.28</td> </tr> <tr> <td>PVH – hall rent Oct Nov and Dec 14</td> <td style="text-align: right;">54.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">54.00</td> </tr> <tr> <td>Petty cash cheque</td> <td style="text-align: right;">100.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">100.00</td> </tr> </table> <p>Additional item for authorisation</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Mr H John – Reimbursement annual web hosting fee</td> <td style="text-align: right;">54.99</td> <td style="text-align: right;">11.00</td> <td style="text-align: right;">65.99</td> </tr> </table> <p>Prejudicial/Personal Interest Payments – Cllr Weekes declared an Interest and abstained from voting</p>	PBS – Administration/Coordinator February 2015 S/O	795.00	0.00	795.00	EDF – Electricity Nov – Jan 15	87.90	4.38	92.28	PVH – hall rent Oct Nov and Dec 14	54.00	0.00	54.00	Petty cash cheque	100.00	0.00	100.00	Mr H John – Reimbursement annual web hosting fee	54.99	11.00	65.99	
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	<p>Councils within the area were being asked to prohibit the use of these lanterns on land that they owned and it was agreed that Portbury PC would support this campaign.</p>	
PC/03/05	<p>Parish Plan and Website (a) Website – Nothing new to report</p> <p>(b) Parish Plan – Mr Phipps advised that there were eight parish plan questionnaires left to process and that he would brief the Council at the earliest opportunity when all the data had been collated.</p>	
PC/03/06	<p>Planning (a) Applications Received 15/P/0219/LB – Lower Caswell House, Caswell Lane. Refurbishment of building. Mr Phipps would review this application and circulate an overview to councillors for comment.</p> <p>(b) National Grid Hinkley to Seabanks Connection The IPC's Issue Specific Hearing was to be held on the 22nd May 2015 at a venue still to be advised. PPC had suggested that Somerset Hall or the Folk Hall, both in Portishead, should be considered as suitable locations.</p> <p>Mr Phipps advised that the speakers representing Portbury had all been registered to attend, meantime he would like to update residents with the progress thus far and that the Annual Residents' Meeting would make an ideal platform for this.</p> <p>(c) NSC DC Enforcement Concern was raised with regard to two planning applications that had been drawn to the attention of Enforcement. Work on one site had commenced without the application being granted and, on the other, conditions of the application had appeared to have been breached. Mandy Bishop NSC to follow up with NSC DC.</p>	<p>MP</p> <p>MB</p>
PC/03/07	<p>Maintenance (a) Portbury Hundred Litter Picking A request had been made from Portishead litter pickers for volunteers from Portbury to tidy up the Hundred. Having contacted NSC, it was deemed too dangerous for volunteers to undertake this task; this type of work would have to be undertaken under traffic management control due to the speed of traffic and depth of verge. However, NSC had already scheduled a clean-up themselves along this stretch of road.</p> <p>(b) Weekly Recycling Collections Rubbish falling off the collection lorries continues to be an issue – Mandy Bishop will report this back to Council Connect.</p>	<p>MB</p>

<p>PC/03/08</p>	<p>Council Administration</p> <p>(a) Playing Field – car park use for St Mary’s School event. A representative from St Mary’s PTA provided the Council with information regarding a forthcoming event planned to raise funds for the school. The National Festival Circus had been invited to perform three shows during the course of the day (19.09.15), hopefully each show being a sell out. As the school had limited parking, additional space would be required and so the Council was asked to consider letting the playing field be used. The Council have no objection provided that the ground was dry but felt that a more suitable field would be the one below the Old Vicarage; access was better and had previously been used for community events. The owner’s details were passed on.</p>	
<p>PC/03/09</p>	<p>Transport & Traffic</p> <p>(a) It was noted that the hatched road markings at the A369/High Street junction had been reinstated.</p>	
<p>PC/03/10</p>	<p>Community Reports</p> <p>(a) St Mary’s School – Nothing new to report</p> <p>(b) St Mary’s Church – A historic talk was due to be held in the Village Hall on Tuesday 10th March 2014.</p> <p>(c) Village Hall – Nothing new to report.</p> <p>(d) Allotments – Cllr Marshall reported that allotment holders had begun to clear their allotments in readiness for planting.</p>	
<p>PC/03/11</p>	<p>AOB</p> <p>(a) Cllr Weekes advised that was planning to erect a storage unit on an existing concrete base located in a field off Caswell Hill. He would seek planning compliance and advise the Council accordingly.</p> <p>(b) Cllrs Cooke and Meek both advised the Council that they would not be standing at the forthcoming elections. This being the case, it was considered to be extremely important for new candidates to come forward and so a request would be made at the Annual Residents’ Meeting.</p> <p>(c) In view of the need to update residents with regard to parish councillor vacancies and the forthcoming IPC meeting, it was agreed that the Annual Residents’ Meeting would be held on the 24th March 2015.</p>	
<p>PC/03/12</p>	<p>Date and time of next meeting – 7th April 2015 commencing at 7.30pm</p>	

Meeting finished at 8.45 pm

Portbury Parish Council

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