

Portbury Parish Council

MINUTES

Minutes of the meeting held 7th April 2015
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Hale Cllr Marshall

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mr Phipps
Two members of the public
Mandy Bishop NSC

Meeting commenced at 7.30pm

No	Item	Action																				
PC/04/01	Apologies – Received from PC Clark																					
PC/04/02	<p>Minutes – The Minutes of March’s meeting held 3rd March 2015 signed as a true record of proceedings.</p> <p>Proposed: Cllr Hale Seconded: Cllr Weekes All in favour</p>																					
PC/04/03	<p>Finance</p> <p>(a) Payments authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">PBS – Administration/Coordinator March 2015 S/O</td> <td style="width: 10%; text-align: right;">795.00</td> <td style="width: 10%; text-align: right;">0.00</td> <td style="width: 20%; text-align: right;">795.00</td> </tr> <tr> <td>Bristol Water</td> <td style="text-align: right;">36.42</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">36.42</td> </tr> <tr> <td>ALCA annual subscription</td> <td style="text-align: right;">158.54</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">158.54</td> </tr> <tr> <td>SSE - Lighting maintenance 4th quarter</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">8.78</td> <td style="text-align: right;">52.66</td> </tr> </table> <p>Proposed: Cllr Meek Seconded: Cllr Cooke All in favour</p> <p>Prejudicial/Personal Interest Payments – Cllr Weekes declared an Interest and abstained from voting</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Brian Weekes – Maintenance February 15</td> <td style="width: 10%; text-align: right;">242.50</td> <td style="width: 10%; text-align: right;">0.00</td> <td style="width: 20%; text-align: right;">242.50</td> </tr> </table> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p>	PBS – Administration/Coordinator March 2015 S/O	795.00	0.00	795.00	Bristol Water	36.42	0.00	36.42	ALCA annual subscription	158.54	0.00	158.54	SSE - Lighting maintenance 4 th quarter	43.88	8.78	52.66	Brian Weekes – Maintenance February 15	242.50	0.00	242.50	
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	<p>(b) Village Green Maintenance Programme Having sought further quotations regarding weed control on the village green, Mr Phipps advised that a company called Greensleeves had suggested a two phase programme at a cost of £124.00 per session. Mr Phipps had been impressed with their knowledge and costs. After a brief discussion it was agreed that Greensleeves would be instructed to commence with the first phase.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p> <p>(c) Allotment lease fee review 2015/16 It was agreed that the allotment fee would remain at £25.00 pa and that invoices would be issued accordingly.</p>	<p>MP</p> <p>PBS</p>
PC/04/04	<p>Crime and Disorder Nothing new to report</p>	
PC/04/05	<p>Parish Plan and Website (a) Website – Nothing new to report (b) Parish Plan – Nothing new to report</p>	
PC/04/06	<p>Planning (a) Applications Received 15/P/0518/F - Gordano Motorway Services - Erection of a single storey extension to south east elevation following removal of existing cabins. It was agreed that no objection would be made.</p> <p>(b) National Grid Hinkley to Seabanks Connection Mr Phipps would be accompanying the Planning Inspectorate on a site visit to Elm Tree Park on the 16th April 2015. Meantime, residents are still encouraged to comment on Dr Liam Fox's one minute video regarding pylons through Portbury. This can be found on his Facebook page, uploaded on 6th March 2015.</p>	
PC/04/07	<p>Maintenance (a) Cllr Weekes advised that he had noted several cases of fly tipping within the parish – PBS to report to NSC.</p>	PBS
PC/04/08	<p>Council Administration (a) PBS advised that the VAT126 form – Claim for VAT refund had been prepared, covering period 01.04.14 to 30.03.15. They also advised that the Annual Return was in the process of being finalised and that it would be ready for review at May's meeting.</p>	

PC/04/09	<p>Transport & Traffic</p> <p>(a) Residents had noted that the X3 bus was no longer using the Sheepway as the route between Portbury and Portishead but was now travelling along the Portbury Hundred. PBS would contact First Bus as several residents had expressed concern with regard to the safety aspect of crossing the Hundred to reach the bus stop.</p> <p>(b) High Street/Mill Lane – speeding traffic. As this subject continues to be discussed on a regular basis without resolution, Mandy Bishop suggested that John Painter, an NSC Officer, could attend a site visit/council meeting to offer guidance on a feasible scheme to control traffic.</p>	PBS
PC/04/10	<p>Community Reports</p> <p>(a) St Mary’s School – Nothing new to report.</p> <p>(b) St Mary’s Church – Cllr Marshall advised that one of the church bells, and support, was currently being repaired.</p> <p>(c) Village Hall – The first half year’s accounts were being prepared; finances appeared to be healthy.</p> <p>(d) Allotments – Nothing new to report.</p>	
PC/04/11	<p>AOB</p> <p>(a) The annual meeting of the parish council – It was agreed that this would be held on Thursday 21st May 2015 at 7.30pm.</p> <p>(b) Cllr Cooke took the opportunity of thanking all councillors for their work and support during the past four years of his chairmanship.</p>	
PC/04/12	Date and time of next meeting – 5th May 2015 commencing at 7.30pm	

Meeting finished at 8.50 pm

Portbury Parish Council

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