

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th August 2015
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Langdon
Cllr Randall Cllr Romanski Cllr Longstaff

Chairman: Cllr Phipps

Clerk: Cllr Hale (Minutes taken by Sara Thompson)

Representatives: Mr L Summerfield – Footpaths (arrived at 7.45pm)

Others: One member of the public

Meeting commenced at 8.20pm

No	Item	Action
PC/08/01	Apologies – Cllr Lange and Mandy Bishop NSC	
PC/08/02	Minutes of PPC meeting held 7 th July 2015 – approval RESOLVED that: The Minutes were a true record of proceedings and duly signed.	
PC/08/03	Transport & Traffic (a) Traffic calming. The discussion with NSC was postponed until September's meeting.	
PC/08/04	Chairman's Report Cllr Phipps gave an overview of his report previously circulated. He advised that the first village newsletter had been well received, with the second being planned for October. The Council Postbox is now in position, and has already received mail. He had also proposed a meeting with Cllr Nigel Ashton so that topics such as planning and enforcement policies could be discussed.	MP

<p>PC/08/05</p>	<p>Finance</p> <p>(a) Payments for Authorisation - As per the attached schedule. Cllr Weekes declared an interest and abstained from voting.</p> <p>RESOLVED that: The payments as scheduled were approved.</p> <p>(b) St Mary's Church – Donation request for church clock repairs. The Council had been advised that the church clock required further repairs at a cost of approx £750.00, and an official donation request had been received. After a brief discussion it was resolved to donate a sum of £100.00 towards the cost, this could be added to the £150.00 previously ring fenced for the procurement of a handrail locking device , as it was suggested that this item was no longer required.</p> <p>RESOLVED that the sum of £100.00 would be donated to St Mary's Church for the purpose of clock repairs once the work had been carried out.</p> <p>(c) Defibrillator - The purchase of this item remains outstanding. PBS would contact the Priory Inn to seek authorisation for the installation of the unit on an external wall.</p>	<p>PBS</p>
<p>PC/08/06</p>	<p>Crime and Disorder</p> <p>(a) Neighbourhood Watch - Cllr Phipps was in the process of making enquiries with regard to contacting the current Neighbourhood Watch coordinator.</p> <p>(b) A handbag was stolen from a car parked on land off Caswell Hill.</p>	<p>MP</p>
<p>PC/08/07</p>	<p>Parish Plan and Website</p> <p>(a) Parish Plan Grants - Cllr Phipps advised that he was currently researching the application criteria with regard to parish plan central funding. Initial review suggests that it is available to assist with the development of plans which could safeguard areas from development. MP will investigate further and report back to the council.</p>	<p>MP</p>
<p>PC/08/08</p>	<p>Planning</p> <p>(a) Applications Received –</p> <p>15/P/1640/PDA – Springfield, Sheepway. Erection of an agricultural building for the storage of hay and machinery. Installation of solar panels and 2 no. roof lights on the south facing roof slope. Councillors agreed that there were two areas that should be drawn to the attention of NSC; firstly, did the applicant own enough acreage to comply with a PDA application and secondly, the justification of a new agricultural building when in fact there were several dilapidated buildings already in the applicants landholding which could be renovated for use.</p>	

	<p>15/P/1651/F 23 High Street, Portbury. Erection of a two storey side extension with integral garage and conversion of existing rear single garage to living area and enlargement of driveway parking area. The application appears to be non contentious and therefore a no objection would be made.</p> <p>(b) National Grid – Portbury had submitted its final documentation in support of the option B pylon corridor, now it was a case of waiting for the October 19th deadline at which time the Planning Inspectorate would make known their recommendations.</p>	
<p>PC/08/09</p>	<p>Maintenance</p> <p>(a) Road resurfacing – Cllr Longstaff had attended an informative meeting with Mr King NSC. Over the next few months, several roads within the village would benefit from maintenance work.</p> <p>(b) Portbury Lane – Missing drain cover. Reported to Shelley Lee NSC</p> <p>(c) Mill Lane – Obstructed Street Lights. NSC would be requested to cut back overgrowth.</p> <p>(d) Road Sweeper – As the roads had not been swept for many months, a request had been made to NSC. PBS to follow up</p> <p>(e) M5 Jct 19 Tidy - Contrary to information received, a general tidy of the area had not been undertaken by NSC’s contractors. Shelley Lee NSC had been advised, and it was understood that she would investigate further.</p> <p>As it was the gateway to ‘North Somerset’ via the M5, the council would like to see a more extensive overhaul to the jct 19 approaches and roundabout; structured and maintained planting, review of advertising signage etc. It was agreed that a meeting with NSC and the Highways Agency would be most welcome.</p>	<p>PBS</p> <p>PBS</p> <p>PBS</p> <p>MP</p>
<p>PC/08/10</p>	<p>Council Administration/Correspondence</p> <p>(a) Portbury Seawall Commission – Cllr Hale had attended the AGM held 06.07.15. and updated councillors with points of interest. It was concluded that PPC need only keep a watching brief in relation to the Sea Wall.</p> <p>(b) Port Liaison meeting held 08.307.15 Cllr Hale had attended the meeting and had been elected to the position of vice chair. Nothing of significance to report back on this occasion.</p>	

PC/08/11	Community Reports – Nothing new to report (a) St Mary’s School (b) St Mary’s Church (c) Village Hall (d) Allotments	
PC/08/12	Date and time of next meeting – 1 st September 2015 at 7.30 pm	

Meeting finished at 9.15 pm

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Signed as a true record of proceedings;

Name:

Position:

Date: