

Portbury Parish Council

MINUTES

Minutes of the meeting held 1st September 2015
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Langdon
Cllr Randall Cllr Romanski

Chairman: Cllr Phipps

Clerk: Cllr Hale (Minutes taken by Sara Thompson)

Representatives: Mr L Summerfield – Footpaths
Mandy Bishop – NSC
John Painter –NSC (left at 8.20pm)

Others: One member of the public

Meeting commenced at 7.30pm

No	Item	Action
PC/09/01	Apologies – Cllrs Lange and Longstaff	
PC/09/02	Minutes of PPC meeting held 4 th August 2015 – approval RESOLVED that: The Minutes were a true record of proceedings and duly signed.	
PC/09/03	Transport & Traffic (a) Traffic calming. John Painter (NSC Highways) had been invited to attend the meeting so that the feasibility of future traffic calming measures within the parish could be discussed. Cllr Phipps gave an overview of the perceived problems that Portbury experience, which included concerns with regard to the number of vehicles exceeding the designated speed limits, particularly in the A369/High Street, Mill Lane, Clapton-In-Gordano and Sheepway areas. Mr Painter advised that the first course of action should be to encourage	

	<p>drivers to comply to the existing limits before any future speed reduction was considered. In his experience, physical measures such as speed cushions/tables had historically been proven to be the most effective method of slowing traffic, as they created an environment in which the driver is forced to implement a behavioural change.</p> <p>The Caswell-In-Gordano scheme, soon to be introduced, included the physical speed restrictions mentioned above, and Mr Painter would be pleased to share details of its effectiveness when data became available.</p> <p>Another consideration would be the installation of a ‘Traffic Gateway’, which again is known to have a significant impact on speed reduction. The gateway would comprise of signs, road markings and rumble strips to alert the driver that they were entering a restricted speed zone.</p> <p>It was agreed that Mr Painter would prepare a draft proposal for review at November’s PPC meeting, and although it was acknowledged that there were no funds available at the present moment of time to implement such a scheme, it was hoped that NSC would include all, or part, of the works in future budget considerations.</p> <p>Mr Summerfield requested that NSC give serious consideration to the implementation of 20mph residential zoning, particularly around the High Street/Caswell Lane and Station Road areas. Mr Painter reiterated his feeling that before a speed reduction is introduced; the current speed limits should be adhered to.</p> <p>For information purposes, Mr Painter also advised that there were to be lane modifications at the Portbury Hundred/Portishead approach roundabout. The west bound, two lane approach would be extended a further 150 meters along the Portbury Hundred to reduce queuing at peak times.</p>	
<p>PC/09/04</p>	<p>Chairman’s Report</p> <p>(a) The Council has received enquiries concerning the state of the roads within the village. An update would be issued advising residents of NSC’s schedule of forthcoming work in the High Street/Station Road area.</p> <p>(b) Newsletter – Due to the lack of requests for electronic copies of future newsletters, consideration should be given to the printing and distribution of a paper version of the November issue, in which it would be reiterated to residents that future publications would be sent via email and if they wish to receive a copy, they need to subscribe via the council website or contact the council office. In principle, Councillors agreed to make funding available</p> <p>Proposed topics for insertion included road maintenance, pylons, parish plan and ideas for the Village Green improvement programme.</p>	

	<p>(c) Holiday Letting Accommodation – Several NSC reports clearly show that there has been a steady decline in the demand for holiday letting accommodation within the area. With this in mind, thought should be given to PPC formally adopting an objection policy to any future planning proposals for this type of development until further notice.</p> <p>(d) Cllr Phipps had requested a meeting with Cllr Ashton NSC – date to be confirmed.</p> <p>(e) On behalf of the Council, Cllr Hale had attended the preview of the Banksy Exhibition – ‘Dismal Land’ held at Weston’s Tropicana.</p>	
PC/09/05	<p>Finance</p> <p>(a) Payments for Authorisation - As per the attached schedule. Cllr Weekes declared an interest and abstained from voting.</p> <p>RESOLVED that: The payments as scheduled were approved.</p>	
PC/09/06	<p>Crime and Disorder</p> <p>(a) PC Clark had previously advised that there had been a number of thefts from vehicles during August. To minimise the risk, residents are reminded not to leave valuable items in their cars, also leaving the glove box open to show that there is nothing of value inside can act as a deterrent.</p> <p>(b) There had also been a theft, and an attempted theft, of motorbikes during the first week of August.</p> <p>(c) Cllr Romanski has kindly offered to act as the Council’s Crime & Disorder representative</p>	
PC/09/07	<p>Parish Plan and Website</p> <p>(a) Parish Plan - Cllr Phipps to seek advice from Graham Quick NSC with regard to the pertinence of housing development control within a parish plan.</p>	MP

PC/09/08	<p>Planning (a) Applications Received – None received (b) National Grid – Nothing new to report</p>	
PC/09/09	<p>Maintenance (a) Additional rubbish bin – A369/High Street Lay by. Costs had been sought from NSC for an additional bin - PBS was in the process of confirming with NSC that they would empty at no additional cost to PPC.</p>	PBS
PC/09/10	<p>Council Administration/Correspondence (a) Mr Summerfield updated the Council in respect of several footpath issues including overgrown permissive ways at the Sheepway, Coombe Cottage and the M5 Services, incorrect signage at The Downs School and the formalisation of a ROW along the coastal sea wall. He was in the process of liaising with NSC and Portbury Dock on these subjects and would update the Council accordingly.</p>	
PC/09/11	<p>Community Reports (a) St Mary's School – Nothing new to report (b) St Mary's Church - Mrs Marshall advised that there were concerns over the soundness of the belfry floor (c) Village Hall – Due to retained bookings and good bar takings, the committee was anticipating surplus funds of approx £2000 at the end of this financial year. (d) Allotments – The area was in need of a tidy and so Cllr Randall would assess the work the needed to be carried out. An allotment holder had also vacated a plot and it was agreed that a refund of £14.58 would be made in respect of their annual fee paid.</p>	SR
PC/09/12	Date and time of next meeting – 6 th October 2015 at 7.30 pm	

Meeting finished at 9.15 pm

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Signed as a true record of proceedings;

Name:

Position:

Date:

