

Portbury Parish Council

MINUTES

Minutes of the meeting held 1st December 2015
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Langdon
Cllr Randall Cllr Romanski Cllr Longstaff

Chairman: Cllr Phipps

Clerk: Cllr Hale (Minutes taken by Sara Thompson)

Representatives: PC Jenny Clark (plus one) Avon & Somerset Police – Left at 7.45pm

Others: None

Meeting commenced at 7.30pm

| No | Item | Action |
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| PC/12/01 | Apologies – Cllr Lange, Mandy Bishop NSC, Les Summerfield (Footpaths) | |
| PC/12/02 | Minutes of PPC meeting held 3 rd November 2015 – approval RESOLVED that: The Minutes were a true record of proceedings and duly signed. | |
| PC/12/03 | Chairman’s Report Cllr Phipps referred to items which would be discussed in further detail later on in the meeting (items 6A and 8A). He also advised that he had received an email from Pill & EIG Parish Council, inviting him to attend a joint meeting of local councils which was being held in view of North Somerset Council’s review of green belt policy, due to the shortfall in the supply of new homes. The provisional date given for the meeting was 07.12.15 which Cllr Phipps would be unable to attend, Cllr Longstaff kindly offered to represent PPC in his absence. | DL |

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| <p>PC/12/04</p> | <p>Finance</p> <p>(a) Payments for Authorisation - As per the attached schedule. Cllr Weekes declared an interest and abstained from voting.</p> <p>(b) Additional item for authorisation Mr H John – PPC website subscriber increase fee £ 60.35</p> <p>(c) Christmas Trees Confirmed price of £50 each plus VAT x 2 £120.00</p> <p>RESOLVED that: The payments as scheduled were approved.</p> | |
| <p>PC/12/05</p> | <p>Crime and Disorder</p> <p>(a) PC Clark advised that there had been no reported crimes within the parish during November.</p> <p>(b) Memorial Service – During the service held at the war memorial on Remembrance Sunday, an aggressive driver had displayed a blatant lack of respect for the occasion, which had included making obscene hand gestures. The Police were pleased to inform the Council that the driver had been identified and, when an address for the culprit had been established, a fixed penalty for public disorder would be issued.</p> <p>(c) Cllr Romanski informed the Council that a large amount of waste had been tipped in the A369/High Street lay by. PBS to report to NSC</p> | <p>PBS</p> |
| <p>PC/12/06</p> | <p>Parish Plan and Website</p> <p>(a) Website – Cllr Phipps requested that Councillors review the website and offer any suggestions that could make it more user friendly. He also requested that Councillors who had yet to supply a photo and short biography should do so at the earliest opportunity.</p> <p>(b) Parish Plan – Cllr Longstaff suggested that an item which residents may wish to consider in any future village development would be the creation of a balancing pond, this would not only be visually pleasing but would also store and manage excess surface water that the current drainage system could not always cope with.</p> | <p>ALL</p> |
| <p>PC/12/07</p> | <p>Planning</p> <p>(a) Applications Received</p> <p>No applications received, although the Council had been forwarded an email from a prospective house builder who was hoping to develop a parcel of land off Caswell Lane adjacent to Redding Cottages. The pre-planning advice that they had received from NSC had proved not to be positive due to the location within the Green Belt. After a brief discussion, councillors’ view was that this land was unlikely to be classed as “brownfield” and thus would subject to</p> | |

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| | <p>green belt policy. If however the land was taken out of green belt by NSC at any time then to infill the site would fit in with the objective of preventing larger development beyond the street front along Caswell Lane.</p> <p>RESOLVED that: MP to contact the prospective applicant</p> <p>(b) National Grid Nothing new to report</p> | MP |
| PC/12/08 | <p>Maintenance</p> <p>(a) War Memorial – It has come to the Council’s attention that further restoration work is required. Cllr Phipps offered to investigate the criteria for submitting a grant application to the War Memorials Trust for financial assistance. Cllr Phipps also requested that consideration be given to either a. repositioning or b. duplicating the plaque of names to/on the village green side of the memorial. This would allow future services to be held in safety and allow the road to remain open and would fit in with plans to make the green an attractive place to visit</p> | MP |
| PC/12/09 | <p>Council Administration/Correspondence</p> <p>(a) Task Monitor – PBS updated Councillors re. current and closed maintenance issues.</p> <p>(b) PPC’s January 2016 meeting – Due to Christmas/new year holidays it was agreed that January’s meeting would be held on the second Tuesday of the month.</p> <p>RESOLVED that; The first meeting of the parish council in 2016 would be held on the 12th January 2016.</p> | |
| PC/12/10 | <p>Transport and Traffic</p> <p>(a) Sheepway - X2/X3 buses/Traffic Flow Restrictions Several residents are becoming concerned with the number of vehicles using the Sheepway. This, coupled with the frequency of buses operated by First Bus, appears to be hampering peoples’ enjoyment, due to safety concerns, of leisure pursuits such as walking and cycling. After a brief discussion, it was agreed that in the first instance, a letter would be sent to the bus operator requesting that they review the number of buses scheduled to arrive on the Sheepway at the same time. Secondly, the residents of Sheepway to be invited to a future meeting so that their concerns and suggestions could be discussed.</p> <p>(b) Parking Restrictions within Portbury Parking continues to be a problem within the village; whether it is commuters leaving their vehicles in the area for the day when they ‘car share’ or vehicles being double parked etc. It was agreed that this subject should be discussed with residents at the 2016 ARM as, if any restrictions could be implemented and enforced, there would be a direct impact on them.</p> | MP |

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| | <p>(c) Portbury Lane Reports have been received of another car accident on Portbury Lane. The cause it not yet known but NSC will be requested to ensure that all road warning signs are visible and in place.</p> <p>(d) Several residents had reported that a van in Mill Close is often parked up for long periods of time. On occasion, the vehicle is partially parked 'off road' causing damage to the grassed area; engine oil also drips on to the road surface. It was agreed that informal note would be left on the vehicle advising the owner of his/her neighbour's concerns.</p> <p>RESOLVED that; MP to draft an informal note to the owner</p> | <p>PBS</p> <p>MP</p> |
| PC/12/11 | <p>Community Reports</p> <p>(a) St Mary's School – Nothing new to report</p> <p>(b) St Mary's Church – The Christmas carol concert was being held on the 20th December, Cllr Hale agreed to attend on behalf on the council. The verge running alongside the church requires some maintenance, Cllr Phipps requested that Councillors give this item some thought.</p> <p>(c) Village Hall – The Hall has had another good year with a surplus of over £2000 being achieved.</p> <p>(d) Allotments – Nothing new to report</p> | <p>LH</p> <p>ALL</p> |
| PC/12/12 | Date and time of next meeting – 12th January 2016 at 7.30 pm | |

Meeting finished at 9.05 pm

Portbury Parish Council

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Signed as a true record of proceedings;

Name:

Position:

Date:

