

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th April 2016
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes (arrived at 7.50pm) Cllr Langdon
Cllr Romanski Cllr Randall

Chairman: Cllr Phipps

Clerk: Cllr Hale (Minutes taken by Sara Thompson)

Representatives: Mandy Bishop – NSC
Les Summerfield (footpaths)

Meeting commenced at 7.30pm

No	Item	Action
PC/04/01	Apologies Received. Cllr Longstaff	
PC/04/02	Minutes of PPC meeting held 1 st March 2016 – approval RESOLVED that: The Minutes were a true record of proceedings and duly signed.	
PC/04/03	Chairman's Report Councillors had been circulated an updated draft Neighbourhood Plan – version 2. The issue of possible, future development sites, as specified within North Somerset Council's Spatial Strategy, had yet to be dealt with – there were four sites within the parish that had been referenced. It's considered to be extremely important that residents fully understood the long term implications of either;	

	<p>a) Making no reference to development within the plan b) Stating that sites referred to should not be developed in the future c) Acknowledging that, in the future, a site may be developed but that the Neighbourhood Plan could be used as an instrument to reflect the residents' wishes as to which one it should be and what else needed to be achieved alongside development.</p> <p>It was agreed that at the Residents' Meeting being held on the 10th May, the Neighbour Plan would be introduced, and that the consultation period would commence. As part of this introduction, Cllr Phipps would highlight his comments made above regarding future development and that he would give a brief overview of each site identified.</p> <p>Once ratified by residents, the Neighbourhood Plan would be a legal document which would help shape the future of Portbury. Therefore, residents' input and feedback was paramount and it was suggested that informal meetings, workshops, web pages and Facebook etc should also be used as a way of engaging with parishioners throughout the consultation period.</p>	
PC/04/04	<p>Finance (a) Payments for Authorisation - As per the attached schedule. Cllr Weekes declared an interest and abstained from voting.</p> <p>RESOLVED that: The payments as scheduled were approved.</p>	
PC/04/05	<p>Crime and Disorder (a) No serious crimes reported although there had been several cases of fly tipping which had been dealt with by Cllr Weekes.</p>	
PC/04/06	<p>Parish Plan and Website (a) Website – Nothing new to report</p> <p>(b) Parish/Neighbourhood Plan – Please refer to PC/04/03</p>	
PC/04/07	<p>Planning (a) Applications received 15/P/0619/F Sulzer Pumps, Banyard Road. Erection of single storey storage buildings. This site is located within Portbury Docks and appears to be non contentious, therefore no objection would be made.</p>	

<p>PC/04/08</p>	<p>Maintenance</p> <p>(a) Station Road (opposite the Old Priory) – Mr Summerfield reported that there was a large amount of leaf debris for removal.</p> <p>(b) Footpath – Playing Field/Priory Road. A resident had reported that a length of footpath was often water logged for no apparent reason. Cllrs Randall and Longstaff to visit site to see if the reason can be identified.</p>	<p>SR/DL</p>
<p>PC/04/09</p>	<p>Council Administration/Correspondence</p> <p>(a) Task Monitor – PBS had circulated an updated maintenance monitor for review.</p> <p>(b) Playing Field – Gordano Rugby Club had requested permission to erect a 20' x 8' storage shed on the playing field. The Council considered this structure to be too large, 10' x 8' would be more suitable – GRC had been advised accordingly.</p> <p>(c) The ARM being held on the 10.05.16 would commence at 7.30pm in the village hall. The agenda items were agreed upon and notices would be placed on the village boards.</p> <p>(d) Due to other commitments, Cllr Phipps would not be able to attend PPC's September meeting being held on the 6th and so requested that the meeting be rescheduled to the 13th. All councillors agreed that this would be acceptable.</p> <p>RESOLVED that: PPC's September meeting be held on 13.09.16</p>	
<p>PC/04/10</p>	<p>Transport and Traffic</p> <p>(a) Proposed Traffic Calming Scheme – Mandy Bishop advised that the Council would receive draft costings before Mr Painter's retirement from NSC.</p>	
<p>PC/04/11</p>	<p>Allotments</p> <p>(a) Meeting held 5th March 2016. Cllr Randall advised that four allotment holders had attended and that the main topic was allotment plot sharing.</p> <p>After discussion, and to promote productivity and tidiness, it was agreed that allotments could be shared. The principle tenant would be responsible for complying with the contents of the lease and for payment of the annual fee. Should the primary tenant decide to terminate their lease, the sharer would have no automatic right to remain, as the Council operates a waiting list and it would be unfair to those 'next in line'.</p> <p>A small shed would also be permitted, no bigger than 3' x 4' per plot.</p>	

	A revised draft lease would be circulated to councillors for consideration.	MP/ PBS
PC/04/12	<p>Community Reports</p> <p>(a) St Mary's School – Mr Summerfield advised that the school governors had voted in favour of joining Gordano School to create a multi-academy trust.</p> <p>(b) St Mary's Church – Nothing new to report</p> <p>(c) Village Hall – Nothing new to report</p>	
PC/04/13	<p>Date and time of next meeting –</p> <p>Annual meeting of the Parish Council – 3rd May 2016 commencing at 7.00pm</p> <p>Parish Council monthly meeting – 3rd May 2016 commencing at 7.30pm</p>	

Meeting finished at 9.15 pm

Portbury Parish Council

Adcroft House, 15 Roath Road. Portishead BS20 6AW

Tel: 01275 815012 portbury_parish_council@hotmail.co.uk

Signed as a true record of proceedings;

Name:

Position:

Date: