

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th July 2016
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weekes Cllr Langdon Cllr Longstaff
Cllr Romanski Cllr Randall Cllr Hale

Chairman: Cllr Phipps

Clerk: Minutes taken by Sara Thompson

Representatives: Les Summerfield (footpaths)
Two members of the public
Dawn Drower (PBS)

Meeting commenced at 8.00pm

No	Item	Action
PC/07/01	Apologies Received – None received	
PC/07/02	Minutes of PPC's monthly meeting held 7 th June 2016 – approval RESOLVED that: The Minutes were a true record of proceedings and duly signed.	
PC/07/03	Chairman's Report Devolution Deal – North Somerset Council had rejected the Devolution Deal offered to the West of England Partnership as although the devolution of funding from central government was attractive in principle, it should not be at any cost. Even though the three other Councils, Bristol/BANES/South Glos, had voted to accept the deal, NSC were still committed to working with them.	

<p>PC/07/04</p>	<p>Finance</p> <p>(a) Payments for Authorisation - As per the attached schedule. Cllr Weekes declared an interest and abstained from voting.</p> <p>(b) Additional item – Portbury Village Hall rent July, Aug & Sept £72.00</p> <p>RESOLVED that: The payments as scheduled were approved.</p> <p>(c) St Mary’s Church – The Council had previously encouraged the Churchwarden to produce of items of future costs for church repairs in order that the PPC budget might anticipate some of these needs. The current schedule included window and clock refurbishments, floor joist replacements etc. Although volunteers at the church had completed several projects, funds were still needed to continue with refurbishments. After discussion it was agreed that a sum of £1000.00 would be given to St Mary’s for the year 2016/17, with the the same amount assumed for the next financial year, subject to review.</p> <p>RESOLVED that; A cheque for the sum of £1000.00 would be issued to St Mary’s Church.</p>	
<p>PC/07/05</p>	<p>Crime and Disorder</p> <p>(a) There were no reported crimes during June 2016.</p> <p>(b) Neighbourhood Watch – Cllrs Phipps and Romanski would meet with Mr Ball and Mrs Kearsley of NW. Although they did not anticipate formal NW meetings being resumed, it would be useful if a crime alert notification system was introduced so that residents could be made aware, as quickly as possible, of any incidents that had occurred. The NW Coordinator would also be invited to attend the occasional PPC meeting.</p> <p>(c) CCTV – Having sought further information regarding the installation of PPC operated CCTV within the village, Cllr Phipps was optimistic that this type of security measure could be introduced and operated successfully. He would update the Council at August’s PPC meeting after further investigation.</p>	<p>MP TR</p> <p>MP</p>
<p>PC/07/06</p>	<p>Parish Plan and Website</p> <p>(a) Website – Nothing new to report</p> <p>(b)Parish/Neighbourhood Plan – There had been a good response to the traffic and parking questionnaire distributed at the Community Café, and via the email subscribers list and Facebook pages Prior to the start of this meeting there was also a good discussion with some residents. A general consensus had emerged supporting parking restrictions at Church Lane only, in order to ease parking and safety concerns for the School. A review of whether double extra yellow lines might be needed to discourage car club parking might also be prudent. There was support for the proposed 20mph</p>	

	<p>zone through the village also. Cllr Phipps will produce a final report on this topic for incorporation into the next version of the plan. The next topic for discussion in September would be the village hall and community shop, followed by the Village Green and war memorial in November.</p>	
PC/07/07	<p>Planning (a) Applications received; 16/P/1224/F – Old Post Office. Single storey side extension. This application had been approved by NSC. 16/P/1379/F – 55 Moor Gate. Erection of conservatory. This application appeared to be non contentious and therefore no comment would be submitted. 16/P/1400/F – Land at Portbury Hundred. Erection of agricultural building and associated works. Councillors had agreed a reply which had been submitted prior to the meeting, concerns raised included; Portbury Hundred traffic speeds, tree screening and an overall site ecological appraisal.</p>	
PC/07/08	<p>Maintenance (a) Village Green – Cllr Weekes had undertaken an additional cut, to those carried out by NSC, of the village green with pleasing results. It was agreed that he should continue to do so, on an ad hoc basis, until a formal costing proposal could be put forward. Cllrs Phipps, Randall and Weekes would arrange a meeting to review costs of labour and machinery. Resolved that; Cllr Weekes to undertake additional cuts of the village green upon request until further notice. (b) Portbury Lane – Cllr Romanski reported that the gullies needed to be cleaned again. PBS would request details of this year’s jetting programme from NSC. (c) Footbridge - Cllr Longstaff reported that although the gullies had been dug out by NSC as previously requested, he suggested that they would still be prone to blockage as they had not been dug out deep enough. PBS to report to NSC (d) Portbury Sewage Pipes - Cllr Longstaff was currently liaising with Wessex Water re the sewage pipes and pumps and would report back to the Council. Provisionally it seems that the current main outfall pipe which flows under the motorway is very small, 150mm, and may be the reason that there are occasional sewage floods near the playing field. Cllr Longstaff was asked to flag this issue with Wessex Water pending further investigation work to confirm all the technical background.</p>	<p>MP SR BW</p> <p>PBS</p> <p>PBS</p> <p>DL</p>

<p>PC/07/09</p>	<p>Council Administration/Correspondence (a) Task Monitor - NSC had recently completed the resurfacing of Forge End. (b) Council Policies – The following documents were adopted as official council policies; Equal Opportunities, Revised Standing orders, NALC's Financial Regulations for Smaller Entities and Data Protection. They are now available on the PPC website.</p>	
<p>PC/07/10</p>	<p>Transport and Traffic (a) M5 Footbridge – Cllr Longstaff was currently liaising with HE with regard to the installation of the barrier on the bridge.</p>	<p>DL</p>
<p>PC/07/11</p>	<p>Allotments Nothing new to report</p>	
<p>PC/07/12</p>	<p>Date and time of next meeting – 2nd August 2016 commencing at 7.30pm</p>	

Meeting finished at 8.55 pm

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