

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th April 2017
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Randall Cllr Langdon Cllr Romanski
Cllr Longstaff Cllr Ireland

Chairman: Cllr Phipps

Clerk: Minutes taken by Dawn Drower

Representatives: Les Summerfield – Footpaths
Mandy Bishop – NSC
Keith Lanham – Sheepway representative

Others: One member of the general public

Meeting commenced at 7.30pm

No	Item	Action
PC/04/01	Apologies Received – Cllr Weekes	
PC/04/02	Minutes of PPC's monthly meeting held 7 th March 2017 RESOLVED that: Minutes were agreed and signed off by Chair.	ALL
PC/04/03	Chairman's Report Prior to the meeting, Cllr Phipps had circulated a report for review to councillors prior to meeting: - Cllr Phipps commented on crime and disorder, Parish Plan, planning and enforcement, maintenance, administration, transport and traffic. All are covered in the relevant sections.	

<p>PC/04/04</p>	<p>Finance (a) Payments for Authorisation - As per the attached schedule.</p> <p>RESOLVED that: The payments as scheduled were approved.</p> <p>Cllr Phipps reported that all finances were in order.</p>	
<p>PC/04/05</p>	<p>Crime and Disorder (a) Neighbourhood Watch – Cllr Phipps reported a quiet month with no reported crimes. However there are concerns about a general trend of scams around the region. This is mainly targeted at older residents or those who have a limited knowledge of computing. Cllr Ireland commented that there have been reports of a scam offering a Government incentive for new windows. Cllr Phipps is in the process of preparing a NW update. (b) Update from PC Jenny Clark – PC Jenny Clark had nothing to report this month.</p>	<p>MP</p>
<p>PC/04/06</p>	<p>Parish Plan & Website – (a) Update by MAP - Cllr Phipps has circulated a draft questionnaire a number of times for review, and is now in its final form. Cllr Phipps asked if councillors were happy to circulate. All agreed to this. Cllr Phipps asked councillors to consider at what stage it would be appropriate to talk to the landowners who have submitted sites to NSC. Cllr Phipps would like to discuss with landowners including the Docks and Newcombe Estates. It was agreed that an approach to Landowners is now appropriate. Any discussion will make it clear that we will defend the Green Belt unless and until it is reviewed by others. The discussions ideally should take place before the ARM on 17/5/17 with this as an agenda item.</p>	<p>MP/ ALL</p>
<p>PC/04/07</p>	<p>Planning (a) Applications received; 17/P/0429/F – Cllr Phipps has written to Welcome Holdings to encourage them to tidy up and improve Jct 19, as part of the proposal for this application. Cllr Phipps hopes to gain support from other Parishes and the Docks. Cllr Phipps has written to Portishead and Easton in Gordano. 17/P/0505/HAZ – Les Summerfield commented that this application to increase the size of the storage for hazardous gases, whilst in Bradley Lane, Avonmouth is very close to Elm Tree Park. Les Summerfield suggested that PPC submit this to NSC as assessors in the past haven't always been aware of this. 17/P/0710/F – Cllr Phipps commented that the drawings are now available and that the plot is on the corner between 51 Mill Lane and Newlyn. Cllr Phipps commented that whilst the proposed new build</p>	<p>MP</p> <p>MP</p>

	<p>does not infringe on any other properties, it is still development in the green belt. A similar site next to 47 Caswell Lane was refused by NSC as it was inappropriate development in the green belt. Cllr Langdon was concerned that this would set a precedent for other developments. Cllr Ireland thought that this proposed build was inside the village boundary and that development is therefore understandable. Cllr Langdon suggested being positive and commenting that whilst the build in itself might be acceptable, being in the green belt was not.</p>	<p>MP</p>
<p>PC/04/08</p>	<p>Maintenance</p> <p>(a)Village Green – update on tree – Cllr Phipps attended an inspection with Bartlett Tree Services on the 8th March. The tree was found to be in sound condition and not in need of any immediate maintenance work. However Bartlett Tree Services said that due to the height of the tree, and it’s proximity to a residence and public space, it is in the highest grade of risk classification. Advice was given to have an annual safety inspection on the tree, and action taken upon that advice. Whilst there was no immediate need of repair work, the hollowing out in the middle needs to be monitored. A possible precautionary measure would be to brace the three large branches together with steel roping, thus preventing any splitting. The cost of this work would be approx £500. Cllr Phipps asked councillors to consider carrying out this work in 17/18 along with a possible feeding regime for the tree Bartletts also said that a bench around the tree would be acceptable if one securing “anchor” was used. PBS to book in inspection for same time next year.</p> <p>(b)Village Green – covenants – During the consultation meetings about the Green, the matter of restrictive covenants on the Green was raised, and whether or not PPC could do any work on it. Cllr Phipps has read through the conveyance document that is held on file and can report that the Village Green is owned by PPC. The only restriction is that any activity on the Green should not cause ‘annoyance’ to the neighbours. Also structures are not permitted without permission, though who to seek this from is not clear as the original company who created the covenant does not have any remaining interest in the land. This means that there are no restrictions at all concerning repairing the path or adding benches or flower borders. However Cllr Phipps reported that whilst PPC owned the land, it does not seem to be registered, and steps should be taken to do so.</p> <p>Cllr Ireland commented that the path around the Green used by parents and their children was in need of repair. We need to find out who owns this path.</p> <p>(c)Wessex Water update – Cllr Longstaff is going to arrange distribution of the 500 leaflets provided by Wessex Water, and the leaflets designed by Cllr Longstaff to residents.</p> <p>(d)Public waste bins – update – Mrs Drower reported that NSC had emailed a response reference the waste bins reported after the last meeting.</p>	<p>MP</p> <p>PBS</p> <p>MP/PBS</p> <p>PBS</p> <p>DL</p>

	<p>1. The waste bin reported in the wrong place close to the bus stop – NSC have reported that the bin is hardly used. This doesn't really answer the original query that its in the wrong place. After discussion councillors thought that it was probably emptied regularly by the village lengthsman Mr Weekes.</p> <p>2. The waste bin reported as missing on the Bristol side – NSC responded that it must have been stolen, but did not offer to replace. We will monitor the litter situation.</p> <p>3. PPC reported a missing bin by the Elm Tree Park bus stop. NSC responded that there never was a bin there, but PPC could buy one if required. Keith Lanham offered to monitor the litter situation there.</p>	<p>MP</p> <p>KL</p>
PC/04/09	<p>Council Administration/Correspondence –</p> <p>(a)Task Monitor – Mrs Drower had already emailed an up to date monitor to councillors prior to meeting. The list has been updated to remove completed items to archive, and also to add names of person who raised the item, though in older items, this is not clear.</p> <p>(b)Death of Councillor Arthur Taylor – EIG – Cllr Phipps reported that sadly Cllr Arthur Taylor had passed away. Cllr Phipps has sent PPC condolences to EIG Parish and asked them to forward them on to the family.</p> <p>(c)Defibrillator – update. Nothing new to report.</p> <p>(d)Rugby Club car parking – Cllr Phipps reported that several complaints had been received from residents about the dangerous parking on Caswell Lane at the rugby club on a midweek evening – presumably as a result of an event. Cllr Phipps has emailed the Chairman of the club, but so far has not had any response. Cllr Phipps is going to email again and mention the forthcoming event on the 28/4/17.</p> <p>(e)Bluebell Café preparations – Cllr Phipps posted on Facebook about volunteers needed to help with parking arrangements, but has not had any volunteers. Les Summerfield offered to help. Cllr Phipps thinks we must do something. Cllr Phipps asked PBS to arrange some parking restriction cones. Cllr Phipps will contact the school to see if visitors can use their car park.</p> <p>(f)Annual Residents meeting – The date of the 17/5/17 was agreed in the Village Hall at 7.30pm.</p> <p>(g)Street Lights – update - The new light by 2 a,b and c Priory Road still needs a guard as it is shining into residents properties.</p> <p>(h)H-Bar application – All agreed.</p>	<p>ALL</p> <p>MP</p> <p>MP</p> <p>PBS PBS</p>
PC/04/10	<p>Transport and Traffic</p> <p>(a) M5 Footbridge update – Still waiting for barriers to be installed. Engineer will inspect the surface at the same time.</p> <p>(b) M5 Jct 19 update – Not discussed.</p> <p>(c) Sheepway issues update – Keith Lanham commented that he will follow up with NSC (Paul Baker) and 1st Bus after the recent meeting he attended with them.</p>	<p>KL</p>

PC/04/11	Allotments – Cllr Randall requested an up to date list of all allotment holders.	PBS
PC/04/12	Date and time of next meeting – 9 th May 2017 commencing at 7.30pm in the village hall.	

Meeting finished at 9.30 pm

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