

Portbury Parish Council

MINUTES

Minutes of the meeting held 9th May 2017
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Randall Cllr Langdon Cllr Romanski
Cllr Weekes

Chairman: Cllr Phipps

Clerk: Minutes taken by Dawn Drower

Representatives: Les Summerfield – Footpaths
Mandy Bishop – NSC

Others: One member of the general public

Meeting commenced at 7.30pm

No	Item	Action
PC/05/01	Apologies Received – Cllr Longstaff, Cllr Ireland	
PC/05/02	Minutes of PPC's monthly meeting held 7 th March 2017 RESOLVED that: Minutes were agreed and signed off by Chair.	ALL
PC/05/03	Chairman's Report Prior to the meeting, Cllr Phipps had circulated a report for review to councillors prior to meeting: - Cllr Phipps commented on crime and disorder, Parish Plan, planning and enforcement, maintenance, administration, transport and traffic, the Village Green and Village Hall grant. All are covered in the relevant sections.	

<p>PC/05/04</p>	<p>Finance (a) Payments for Authorisation - As per the attached schedule.</p> <p>RESOLVED that: The payments as scheduled were approved.</p> <p>Cllr Phipps reported that all finances were in order.</p> <p>Cllr Phipps asked councillors to confirm the e-mail exchange earlier this month; a grant has been sought for major infrastructure work at the Village Hall. A 3rd party funder is required for the sum of £1035 as a condition of grant award. It looks likely at this stage that the funder, BIFFA, will approve a sum of £10300 to be awarded to the Village Hall. Councillors are requested to confirm their support for the allocation of £1035 to be donated towards this project. All agreed.</p>	<p>MP</p>
<p>PC/05/05</p>	<p>Crime and Disorder (a) Neighbourhood Watch – Cllr Phipps reported that there have been two break-ins in recent weeks and one strange attempt to gain access to a house on Station Road. Cllr Phipps confirmed that the latest NW bulletin had been circulated with this information included. Cllr Phipps commented that we need still need to get some more NW signs to display around the village. Cllr Romanski reported that he had found some bags full of soda cartridges by Mill Lane. (b) Update from PC Jenny Clark – PC Clark reported on a burglary in Mill Lane whilst owners were on holiday. She advised everyone to take every possible precaution if you are leaving your house unattended including involving neighbours.</p>	<p>MP</p>
<p>PC/05/06</p>	<p>Parish Plan & Website – (a) Update by MAP - Cllr Phipps commented that the revised questionnaire is now in the process of circulation. Residents have until the end of June to complete this and will hopefully come to the annual residents’ meeting to learn more about the issues for the future. Cllr Phipps will explain at the ARM that the plan is not about an opinion on whether you want development or not, but about keeping control if the green belt is revised.</p>	<p>MP</p>
<p>PC/05/07</p>	<p>Planning (a) Applications received; 17/P/0429/F – Days Inn - Cllr Phipps has received a response from Welcome holdings who indicated that they share our objectives over the entrance. However they are not allowed to litter pick around the perimeter. Cllr Phipps now has a contact from the letter to further correspond with. 17/P/0505/HAZ, Agas Ltd - Cllr Phipps commented that he had done</p>	<p>MP</p>

	<p>some research over the safety regulations surrounding the storage of hazardous materials, and that confirmed that storage can be as close as 25 metres to residences. HSE have not yet commented on the application. We have therefore not offered any comment on this application, although this may change if and when the H&SE respond.</p> <p>17/P/0808/F – The Old Dairy – Cllr Phipps commented that this application is retrospective for the erection of an agricultural outbuilding on the site of an existing building. The application covers two things – 1) The building is on exactly the same footprint as the existing, old building. 2)The red line of the property has been adjusted so that a patch of land equal to that being taken out of green belt has been put back in. Mr Summerfield was asked to comment and indicated that the original building was actually much smaller and produced drawings and documents for inspection. Cllr Phipps commented that he did not think we could object in principle, and that the building is not visible from the road. PPC will comment to NSC that the size of the original building should be checked. Mr Summerfield then commented that when the original planning was granted it was stipulated that the boundaries must stay. The original planning was a CUPA and has now become a residence. Cllr Phipps commented that as it is now a residence, then normal planning rules will apply. Cllr Romanski asked if the land that was being removed and put into green belt was actually owned by resident. It was confirmed that it was.</p> <p>17/P/0904/F – Church Lane – comment on this is linked to the above and Cllr Phipps will write one composite response.</p>	<p>MP</p> <p>MP</p>
<p>PC/05/08</p>	<p>Maintenance</p> <p>(a)Village Green – Cllr Phipps commented that additional estimates are still being sought for the centre path. Cllr Phipps suggested that the bench by the tree could be carved out of a large fallen tree trunk, if one was available, creating a natural log seat, and protecting the roots of the Lime tree. This was agreed as a sensible proposal.</p> <p>(b)Wessex Water update – Cllr Longstaff sent a report to Cllr Phipps that the leak has now been identified and will be repaired.</p> <p>(c)Rubbish and recycling collections – Mrs Drower reported that residents are experiencing missed collections on a regular basis, residents who have requested assisted collections were being missed out, and reported missed collections were being ignored. Mrs Drower also reported on the difficulties of using the My Account system for missed collections as each residence had to be reported separately, and could not be reported as a missed group collection. Also if the scheduled collection which had failed was more than 48 hours old, then you could not report the missed collection on My Account. One resident was quite distressed as when trying to report the missed collection by phone to NSC, was told to report it online. This particular resident was elderly and does not have a computer. Mandy Bishop made note of this for feedback to the relevant department at NSC.</p> <p>(d)Free toddler play equipment – Cllr Phipps has been offered some</p>	<p>MP</p> <p>PBS</p> <p>MB</p>

	free play equipment for toddlers, and suggested getting it checked and moved. All agreed.	
PC/05/09	<p>Council Administration/Correspondence –</p> <p>(a)Task Monitor – Mrs Drower reported that the railings at the M5 footbridge on the Sheepway side have now been erected. Cllr Langdon queried if all the drains along Failand Lane had been cleared, as thought this should be annually? He reported that the drain at the bottom of Caswell Lane needs digging out. PPC to contact Phil Bush at NSC to see how many drain clearances we should have, and the cost for extra clears. Cllr Phipps commented that we will need extra clearances in critical places. Usually the heavy rainfall is in July. We need a clean October/November time after the leaves and a second one in January. Cllr Weekes reported that two drains at the bottom of Failand Lane on the corners need clearing.</p> <p>(b)Defibrillator – update. Nothing new to report</p> <p>(c)Annual Residents meeting – Nothing new to add as already agreed at last meeting.</p>	PBS
PC/05/10	<p>Transport and Traffic</p> <p>(a) M5 Footbridge update – See comments in Task Monitor above.</p> <p>(b) M5 Jct 19 update – Jct 19 – waiting for NSC to do some more strimming to tidy up area.</p> <p>(c) Sheepway issues update – No issues.</p>	
PC/05/11	<p>Allotments – A nominal rise of £2.50 was agreed for this year’s rent. Any larger increase should be notified to allotment holders in advance, so they have a chance to comment. The subject of the untidiness at certain plots was discussed again, and it was agreed by all councillors to write to allotment holders about keeping site tidy. Cllr Randall and Cllr Langdon want to invite allotment holders to a Community Café to have a discussion about the allotments. Post meeting note – the next Community Cafe on the 3rd June will be in the Church</p>	PBS SR/ML
PC/05/12	Date and time of next meeting – 13 th June 2017 commencing at 7.30pm in the village hall.	

Meeting finished at 8.55 pm

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