

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th July 2017
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Randall Cllr Langdon Cllr Romanski
Cllr Ireland Cllr Weekes

Chairman: Cllr Phipps

Clerk: Minutes taken by Dawn Drower

Representatives: Mandy Bishop – NSC
Mr Summerfield – Footpaths (arrived 19.55pm)
Mr Lanham – Sheepway representative

Others: Two members of the general public

Meeting commenced at 7.30pm

No	Item	Action
PC/07/01	Apologies Received – Cllr Longstaff	
PC/07/02	Minutes of PPC's monthly meeting held 13 th June 2017 RESOLVED that: Minutes were agreed and signed off by Chair of the meeting.	ALL
PC/07/03	Chairman's Report Prior to the meeting, Cllr Phipps had circulated a report for review to councillors prior to meeting: - Cllr Phipps commented on crime and disorder, Parish Plan, planning and enforcement, the Village Green, play equipment, free trees offer, Community Café and Jct 19. All are covered in the relevant sections.	

<p>PC/07/04</p>	<p>Finance (a) Payments for Authorisation - As per the attached schedule.</p> <p>RESOLVED that: The payments as scheduled were approved.</p> <p>Cllr Langdon reported that all finances were in order.</p> <p>(a) The annual VAT return was agreed and signed by Cllr Langdon.</p>	
<p>PC/07/05</p>	<p>Crime and Disorder (a) Neighbourhood Watch – Nothing to report. (b) Update from PC Jenny Clark – Nothing to report</p>	
<p>PC/07/06</p>	<p>Parish Plan & Website – (a) Update by MAP - Cllr Phipps commented that to date he had received less than 40 responses to the development questionnaire. Whilst he has not completely analysed the results, the main views coming through are that residents liked living in a rural community, whilst still having access to the M5. 80% thought that a housing density of 30 per hectare would be too high and should be limited. Things they don't like is the lack of a local shop, and traffic and parking issues. Cllr Phipps will now convert the results into the Draft Neighbourhood Plan in "planning terminology". Currently NSC guidelines do not support villages joining up through development. Any development will make the traffic worse through the village, but if Jct 20 were to get a direct road link to Nailsea, then this would take a lot of pressure off of Portbury. Cllr Phipps has still to analyse the latter questions concerning each particular site. Cllr Phipps suggested that the next newsletter, which will contain a summary of the questionnaire responses, ought to be distributed by hand again. Cllr Phipps suggested a colour print this time and asked Cllrs to approve a budget cost of around £200. All agreed. Cllr Phipps is to attend a planning meeting on the 6th July to hear about future planning requirements relating to housing numbers required in North Somerset.</p>	<p>MP</p>
<p>PC/07/07</p>	<p>Planning (a) Applications received; 17/P/0429/F – Days Inn – Cllr Phipps reported that he had eventually spoken to Welcome Break, and that they had gone some way towards complying with his request to litter pick around the area. The illegal sign had also been removed. No decision yet. 17/P/0505/HAZ, Agas Ltd – Nothing new to report 17/P/0808/F – The Old Dairy - Nothing new to report</p>	

<p>PC/07/08</p>	<p>Maintenance</p> <p>(a)Village Green – Cllr Phipps commented that he is awaiting quotes from two contractors he has seen re the centre path.</p> <p>(b)Wessex Water update – Cllr Longstaff has written to Wessex Water asking them to confirm that all repairs have now been carried out.</p> <p>(c)Rubbish and recycling collections – Mrs Drower reported ongoing collection failures for one resident in Mill Close. Resident has been consistently missed since new contractors took over, despite repeated requests from the resident, Mandy Bishop and PPC, including request for assisted collection.</p> <p>(d)Free toddler play equipment – Cllr Phipps reported that the free equipment is not suitable. However PPC will keep investigating ways in which we may be able to provide toddler equipment, including fund raising. Cllrs Randall and Ireland to progress.</p> <p>(e) Street lighting update – This is now signed off by PPC, but Cllr Romanski wished to record that he was not happy with the outcome.</p> <p>(f) Free trees for November planting – Cllr Phipps reported that the free tree offer is being repeated, and the trees will be available from November. Cllr Phipps suggested using them to help screen the motorway both at the playing fields and at Caswell Lane end of the village. Permissions would be needed from landowners in both cases. Highways England may take the conifers out by the motorway and PPC could put broad leaf trees in place. Cllr Ireland asked how big the free trees would be. Cllr Phipps thought they would be 4-5ft high Cllr Langdon commented that at Caswell Lane this would be ideal as a screen to the motorway. Cllr Romanski suggested gaining the relevant permissions first before accepting the offer. Mr Summerfield commented that a strip of land owned by NSC separates the playing field from the motorway. Mr Summerfield also suggested by Moor Gate at the Sheepway as a site.</p>	<p>MP</p> <p>DL</p> <p>PBS/MB</p> <p>AI/SR</p> <p>MP</p>
<p>PC/07/09</p>	<p>Council Administration/Correspondence –</p> <p>(a)Task Monitor – Mrs Drower went through the task monitor with councillors who agreed to sign off the street lights, graffiti on the footbridge and the M5 footbridge bumps. These items will now be archived. New items reported for task monitor were sunken manhole on Mill Lane reported by Cllr Romanski. Also potholes on the bridge by the Portbury 100 end of Sheepway, this was reported by Mr Lanham.</p> <p>(b)Defibrillator – update – PPC to approach the manager at The Priory to formalise his permission and get the defibrillator installed. Mr Cooke offered to talk to the manager.</p> <p>(c)Rugby/Sports field use and sports/play equipment – Mrs Drower reported that she had spoken to Portishead Town Council about where they sourced their adult equipment. They obtained theirs from The Great Outdoor Gym. Mrs Drower to request a catalogue from them. Cllr Ireland and Cllr Randall to research funding options including grants. Cllr Ireland to post on Portbury Village FB to ask</p>	<p>PBS</p> <p>PBS</p> <p>SR/AI</p> <p>PBS</p>

	<p>residents what equipment they would like.</p> <p>(d)Community Café – Cllr Phipps reported that the July and August community café events would be held at the Church. As it is becoming more difficult for the café to cover its costs now, as the stall holders have reduced drastically. Cllr Phipps proposed that the Parish Council offer to cover the rent - which is £22 a month for the next 11 months – i.e. £242. Council were asked to consider this. Cllr Ireland commented that she would like to see the stalls back. Cllr Phipps commented that he would like to see the café back at the Village Hall during the winter months. Cllr Langdon commented that the feedback he received when the café moved to the church was very positive, also the parking is better there. It was resolved that PPC would offer to pay the rent in the hall for the next 6 months starting September 17.</p> <p>(e)Disabled/Wheelchair facilities in Portbury – Cllr Romanski is concerned that it can be difficult for wheelchair users to move around in Portbury. Cllr Phipps suggested that we could do more maintenance along the routes used by wheelchair/mobility scooter users. Cllrs Phipps and Romanski to look at routes and construct a list of areas that need attention. Also to discuss with NSC.</p>	<p>ALL</p> <p>MP/TR</p>
PC/07/10	<p>Transport and Traffic</p> <p>(a) M5 Footbridge update – Nothing to report</p> <p>(b) M5 Jct 19 update – Cllr Phipps via the Chairman’s report commented that he had found a suitable sign for the docks in “The New Design Guide for Traffic Signage” and has written to HE with his findings. Cllr Phipps asked a driver of an Irish plated lorry recently stuck in Portbury about why he had used this route, and the driver responded that his satnav had sent him this way. He had ignored the 7.5T sign at the A369. Cllr Phipps is waiting for a response from NSC on enforceable weight limits.</p> <p>Cllr Phipps reported that there are now new road markings on the Jct 19 roundabout by the services and on the slip road.</p> <p>(c) Sheepway issues update – No issues to report apart from potholes as dealt with under Task Monitor.</p>	<p>DL</p> <p>MP</p>
PC/07/11	<p>Allotments – Mrs Drower reported that despite the annual invoice being sent out, only one person had paid. A follow up letter and statement to be sent out to remind holders of their duties. Several allotments continue to look unkempt.</p>	<p>PBS</p>
PC/07/12	<p>Date and time of next meeting – 1st August 2017 commencing at 7.30pm in the village hall.</p>	

Meeting finished at 9.10 pm

Portbury Parish Council

Adcroft House, 15 Roath Road. Portishead BS20 6AW

